

**REYNOLDS SECONDARY SCHOOL**  
**PAC MEETING MINUTES - APPROVED**



**January 11, 2018**  
**7:00 p.m. Room 32 Flex Wing**

**ATTENDEES:**

Rhonda Sylven, *Chair*  
 Tina Sulea, *Secretary*

Tara Black, *Treasurer*  
 Tom Aerts, *Principal*

Laura Lancaster  
 Ruth Smith

**REGRETS:**

Connie McConnell, Vice Chair

ITEM	INFORMATION
<b>Welcome</b>	Welcome and recognition of the host First Nation Peoples and their traditional territory was done
<b>Agenda</b>	Addition to agenda <ul style="list-style-type: none"> <li>• Correspondence</li> </ul>
<b>Minutes</b>	Approval of minutes from Nov 9 – Laura made a motion to approve the Nov 9 minutes and Ruth seconded - <b>APPROVED</b> Approval of minutes from Dec 7 - Laura made a motion to approve the Dec 7 minutes and Ruth seconded - <b>APPROVED</b>
<b>Chair's Report</b> (Rhonda)	<p><b>Thank you note from Cool Aid Society</b></p> <ul style="list-style-type: none"> <li>• For collecting socks for Christmas – the box was stuffed!</li> </ul> <p><b>Calendar Review January/February</b></p> <ul style="list-style-type: none"> <li>• Calendar was reviewed                             <ul style="list-style-type: none"> <li>○ Jan 18 Jazz Night</li> <li>○ Jan 29 PAC funding applications are due</li> <li>○ Feb 6 Course Fair</li> <li>○ Feb 7 Grad Assembly is for students only</li> <li>○ Feb 8-9 Course Selection</li> <li>○ Feb 24 Soccer Dance</li> <li>○ Feb 14 Online booking opens for parent/teacher interviews</li> <li>○ Feb 22 Parent/teacher conferences</li> </ul> </li> <li>• <b>Parent Education Night – “Let’s Talk About Drugs”</b> <ul style="list-style-type: none"> <li>○ Jan 23 7:00pm – 9:00pm in the Reynolds Theatre</li> <li>○ Presented by Reg Fleming, Coordinator of South Island Discovery, Youth and Family Substance Use Service; Cindy Andrews, Canadian Institute for Substance Use Research at UVIC and Tracey Thompson, Regional Harm Reduction Coordinator, Island Health</li> <li>○ The event evening agenda was reviewed</li> <li>○ Eventbrite will be used to register attendees</li> <li>○ It was requested to get parents to send questions in advance</li> <li>○ 100 seats each for Oak Bay and Reynolds with a limit of 2 tickets per family</li> <li>○ Information will be added to the PAC Event webpage and PAC Facebook page</li> <li>○ It was agreed to give each person on the panel a thank you card and a \$15 gift card to Discovery coffee</li> </ul> </li> </ul> <p><b>Digital Sign Update</b></p> <ul style="list-style-type: none"> <li>• Concrete is in place and waiting for sign delivery</li> <li>• There are still some issues with getting Wi-Fi to reach the sign that are being worked out</li> </ul> <p><b>Staff Appreciation Lunch</b></p> <ul style="list-style-type: none"> <li>• April 17</li> <li>• Volunteers are required to make the event happen</li> <li>• <i>Rhonda to put a call out for volunteers</i></li> </ul>
<b>Treasurer's Report</b> (Tara)	<p><b>Statement of Account</b></p> <ul style="list-style-type: none"> <li>• Operating account balance is \$1,541</li> <li>• Gaming account balance is \$15,907</li> <li>• \$9,500 balance in gaming based on the fall budget plus the spring funding of \$2,410</li> <li>• Music over spent by \$321 so they can ask for the overage amount in the spring</li> </ul>

ITEM	INFORMATION
	<ul style="list-style-type: none"> <li>Tara to email the Budget Committee about a meeting on Feb 7</li> <li>Tara is unavailable for the March 1 PAC meeting</li> <li>Gaming grant report letter – they require revenue reports from us in April and September</li> </ul>
<b>Secretary's Report</b> (Tina)	<b>Gmail Account Update</b> <ul style="list-style-type: none"> <li>PAC section of the school website has been updated – Thank you, Damaris!</li> <li>PAC agendas will also be added to the website             <ul style="list-style-type: none"> <li><i>Tina to follow up with Damaris</i></li> </ul> </li> <li>PAC agenda template will be updated</li> <li>Website still needs to be updated to the PAC email contacts             <ul style="list-style-type: none"> <li><i>Tara and Connie to set up the Gmail accounts</i></li> </ul> </li> </ul>
<b>Principal's Report</b> (Mr. Aerts)	<b>Flex Program</b> <ul style="list-style-type: none"> <li>Flex room 32 use to be the old Reynolds theater</li> <li>Flex program was at the legislature today with journalists in the media area in the basement of the legislature</li> <li>Flex students asked a panel of journalists questions about what it's like to be a journalist at the legislature – the students really enjoyed it</li> <li>Interesting fact: 18 separate pieces of legislation need to go through in order to legalize marijuana by July 1, 2018</li> </ul> <b>Other</b> <ul style="list-style-type: none"> <li>The area under construction near the main entrance will be transformed into a new career centre</li> <li>A requisition was submitted to facilities for new Dyson air hand dryers – have not yet heard back</li> </ul>
<b>Information Items</b> (Rhonda)	<b>Next VCPAC meeting is Tuesday, January 23, 2018 – VCPAC Rep is vacant</b> <ul style="list-style-type: none"> <li>Contact the PAC if you are interested in this important role</li> </ul>
<b>Parent Group Reps</b>	<b>Parent Group Representatives:</b> <ul style="list-style-type: none"> <li>Soccer – Tara             <ul style="list-style-type: none"> <li>Planning for February dance is the main focus</li> <li>Try-outs are just before spring break for Reynolds soccer</li> <li>Toronto trip is happening right after Spring Break</li> </ul> </li> <li>Flex – Laura             <ul style="list-style-type: none"> <li>Trip to parliament today</li> <li>Planning for artist in residence</li> <li>Collecting dry cells batteries and games take them to the recycle depot and say it's for Reynolds School for the BC Green – Zinc Saves Lives                 <ul style="list-style-type: none"> <li><i>Add info on the PAC Facebook page</i></li> </ul> </li> </ul> </li> <li><b>Theater – Open – Parent Rep needed</b></li> <li>Athletics – Laura             <ul style="list-style-type: none"> <li>Nothing to report</li> </ul> </li> <li>French – Monika             <ul style="list-style-type: none"> <li>Nothing to report</li> </ul> </li> <li>Music – Ruth             <ul style="list-style-type: none"> <li>Tree recycling was successful</li> <li>Senior band trip was cancelled due to lack of interest</li> <li>Senior students are welcome to join the Junior trip in April to Edmonton</li> <li>Jazz night is Jan 18</li> </ul> </li> </ul>
<b>Other Business</b>	<ul style="list-style-type: none"> <li>A request came in from Advanced Coronary Treatment (ACT) Foundation to provide AED, CPR training for teachers and students             <ul style="list-style-type: none"> <li><i>Rhonda to contact ACT to find out more information</i></li> </ul> </li> <li>Information on the new Student Enrolment Priorities can be found on the <a href="#">Greater Victoria School District website</a></li> </ul>
<b>Adjourned</b>	Meeting adjourned at 8:42 p.m. Next Meeting: Thursday, February 1, 2018, at 7:00 p.m.