

REYNOLDS SECONDARY SCHOOL
PAC MEETING MINUTES - APPROVED



April 5, 2018
7:00 p.m. Conference Room

ATTENDEES:

Rhonda Sylven, *Chair*
 Tina Sulea, *Secretary*
 Tara Black, *Treasurer*

Gillian Braun, *Vice Principal*
 Heather Brown, *Vice Principal*
 Kelly Edwards

Laura Lancaster
 Mel and Dean Ozard
 Ruth Smith

REGRETS:

Tom Aerts, *Principal*

Michelle Sealey

ITEM	INFORMATION
Welcome	Welcome and recognition of the host First Nation Peoples and their traditional territory was done
Agenda	Agenda was adopted as written
Minutes	<p>Tina made a motion to approve the minutes from January, February and March 2018 and Ruth seconded - APPROVED</p> <ul style="list-style-type: none"> • Action items were reviewed <ul style="list-style-type: none"> ○ It was decided to make May 20, 2018 the deadline to spend the gaming money that was allocated ○ Allocation that was voted on at the March meeting stays ○ Funds remaining after May 20 will be allocated to Spoken Word ○ <i>Gillian to add the course selection timeline to the website for next school year</i>
Chair's Report (Rhonda)	<p>Calendar Review April/May</p> <ul style="list-style-type: none"> • Calendar was reviewed • June 7 Has two events: ANED Grad and Year End Awards <ul style="list-style-type: none"> ○ Looking at moving Awards Night to June 6 instead <p>Call for nominations for next year's PAC</p> <ul style="list-style-type: none"> • Postponed until May meeting <p>Staff Appreciation Tea April 17</p> <ul style="list-style-type: none"> • Sign up sheet will go out to families next week • 95 Staff in total - 2 milk allergies and 1 Celiac <p>VCPAC AGM at Reynolds April 24 – www.vcpac.ca</p> <ul style="list-style-type: none"> • Rhonda, Ruth and Kelly will be attending • <i>Gillian to reserve the theater</i> <p>Thrifty Smile Card Fundraiser</p> <ul style="list-style-type: none"> • We've been approved for \$1,000 to pay for travel and an AED (approximately \$1,600) <ul style="list-style-type: none"> ○ It was recommended to ask for more than \$1,000 from Thrifty's for next year • Smile cards and information sheets about the program can be picked up from the school office • 5% of every dollar goes to the Reynolds PAC • There is no charge to activate Smile cards • The PAC's Smile Card program should not affect any other groups in the school that also use this fundraiser <p>Cell phone discussion – Mel</p> <ul style="list-style-type: none"> • There was some concern regarding cell phones being taken away from students and being put in an unsecure location • It was suggested to have clear guidelines on the website regarding when a cell phone would be taken away • Students can drop their phones off in the office for admin staff to look after during school hours if they don't feel comfortable leaving it in a shared locker • <i>Gillian to get the "off and away" practice document uploaded to the website</i> • If the expectations in a classroom are ambiguous then teachers are asked to clarify what their expectations are with mobile devices so students can comply • The best solution is to have the cell phone put away in backpacks – no peeking!

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	<ul style="list-style-type: none"> • There are posters in every classroom that list expectations regarding mobile device usage • Approximately 10% of teachers are requesting all cell phones be taken away at the beginning of every class with no exceptions • <i>It was requested to create a survey for parents and students regarding mobile devices to be drafted by Rhonda and reviewed by Mel to email out at the end of April. Results will be shared with the school's cell phone committee.</i> <p>VCPAC Conference follow up – Michelle, absent</p> <ul style="list-style-type: none"> • Postponed to next meeting • Public open house at Vic High Gym on Saturday, April 7 at 9:00 a.m. – 12:00 p.m. <ul style="list-style-type: none"> ○ Have your say about the future of the Vic High building
<p>Secretary's Report (Tina)</p>	<p>Post-Secondary Monthly Transit Pass discount</p> <ul style="list-style-type: none"> • It was suggested to review selling Post-Secondary Monthly Transit Passes at a 10% discount through the school office <ul style="list-style-type: none"> ○ BC Transit's bulk purchase program requests that the school cover the cost of an additional 10% off for a total of 20% off for monthly youth passes ○ There was concern regarding the amount of administration that would be put onto office admin staff ○ It was decided by a show of hands that the small discount was not enough to offset the additional cost and administration
<p>Treasurer's Report (Tara)</p>	<p>Statement of Account</p> <ul style="list-style-type: none"> • Operating account balance is \$1,488 • Gaming account balance is \$12,127 <ul style="list-style-type: none"> ○ It's recommended to roll over the extra funds to next year ○ June PAC meeting can address what to do with remaining funds ○ Receipts are due to the PAC by May 20 ○ <i>Tara to add language to the funding letters for next year that say the funds are available up to a specific date only and the date receipts are due to the PAC.</i>
<p>Principal's Report (Mrs. Braun)</p>	<p>Grad Info</p> <ul style="list-style-type: none"> • Assembly is happening April 12 • Tickets are on sale now at UVic • 2018 BC Adolescent Health Survey information will go out to parents
<p>Parent Group Reps</p>	<p>Parent Group Representatives:</p> <ul style="list-style-type: none"> • Soccer – Tara <ul style="list-style-type: none"> ○ Senior team is in Toronto ○ Fund raising dance was successful but numbers were down from last year • Flex – Laura <ul style="list-style-type: none"> ○ English Flex Braefoot elementary partnership – arts / nature connection / big buddy program ○ Going to Vancouver aquarium early May ○ Students will be counting pollinators ○ Received a grant • Theater – Open – Parent Rep needed <ul style="list-style-type: none"> ○ Spam-a-lot was a huge success • Athletics – Laura <ul style="list-style-type: none"> ○ Track and field, golf, badminton and sailing have all started • French – Monika <ul style="list-style-type: none"> ○ Nothing to report • Music – Ruth <ul style="list-style-type: none"> ○ April 14 Lakehill Little League Opening Ceremonies - Jr. league blue band is opening ○ April 16 Tour band is on a trip ○ April 22 Walk for water ○ May 2 Coffee night in the theatre ○ May 5 Bottle drive ○ May 11 Music in the air ○ May 12 Drum line performing at Buckaneer Days ○ May 13 Mother's Day performance at Playfair Park ○ May 14 Manure Sale ○ May 28 Year end concert UVic

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	<ul style="list-style-type: none"> ○ June 2 Oak Bay Tea Party
New Business	<ul style="list-style-type: none"> • The PAC would like to know if there are teachers retiring this year • May 1 Raising Digitally Responsible Youth event is happening at Reynolds • Cedar Hill, Arbutus, Glanford and Landsdowne parents will be invited to the May 3 PAC meeting
Adjourned	Meeting adjourned at 8:56 p.m. Next Meeting: Thursday, May 3, 2018 at 7:00 p.m.