

REYNOLDS SECONDARY SCHOOL

PAC MEETING MINUTES

April 8, 2020
7:00 p.m. Zoom Online Meeting

Attendees: Roe Campbell (Chair), Alice Xu (Treasurer), Willow Minaker (Secretary) Tom Aerts (Principal), Joy Wickens, Jessica Koski, Anita Mesman, Pauline Robertson (VCPAC representative)

ITEM	INFORMATION
Welcome	Welcome and recognition of the First Nations traditional territory
Minutes	March minutes approved by Joy, seconded by Anita.
Principal's Report (Tom)	<ul style="list-style-type: none"> • Administration is hosting two Zoom all-staff meetings per week (107 participants), plus departmental meetings, as they try to figure out remote learning. Timeline is unknown, which makes this difficult. • Students should be expecting 3 hours work per class per week; some courses will require more time, others will require less. • Some families don't have the necessary technology at home, which is a big hurdle they are trying to figure out right now. One possible solution will be to loan school equipment. • Currently only five people are working in the school; this week teachers came in to pick up supplies and next week students will be able to enter the school if required.. Approx. 40% students indicated they need to come into the school. Goal for next week will be to get students safely in and out of the school to pick up critical supplies. The school is sanitized every evening. • The school is waiting for approval from the District to use Zoom with their classes; privacy (videos) is a concern and they are working on this with the District. • Third term report cards come out at the end of April; teachers will be entering a mark but they will not be printing report cards. • The end of year mark will be based on grades earned prior to spring break combined with activities completed through remote learning. The instruction to teachers is to use their professional judgement to find the appropriate balance based on individual student needs and circumstances. • At this point, the end of school will still be end-June (last Friday in June) but an extension could be considered if required due to individual student needs. • Once the school receives more definitive information on whether or not students will return to school before end-June, the staff will move actively into planning an "alternate" grad to recognize the graduating cohort.
Chair's Report (Roe)	<ul style="list-style-type: none"> • Due to the circumstances, there will be no more parent education events this school year. • Following on from the climate presentation at the last PAC meeting, the link to the petition has now been circulated to parents. • The BC PAC AGM is May 2 (it will be a virtual meeting) if there is interest from anyone from the Reynolds PAC; multiple people are able to attend, but there is only one vote per PAC.
Treasurer's Report (Alice)	<p>Report on bank balance</p> <p><i>Operating: \$2,307.06</i></p>

	<p>The account activities in March included deposit of a cheque (\$71.25) from Sobeys for the smile card program and payment of bank fee (\$1.95).</p> <p>Included in the Operating account: 1) \$1,345.79 - reserved for purchase of AED; 2) \$100 - sponsored by the School Board for parent education event; and 3) the remainder of \$861.27 is available for other operating functions.</p> <p><i>Gaming: \$21,630.43</i></p> <p>There are no changes from balance since the March PAC meeting. We will be receiving claims for the PAC supported school programs later this month.</p> <ul style="list-style-type: none"> • See additional budget discussions in the AGM meeting notes in “New/Other Business” below.
<p>VPAC update</p>	<ul style="list-style-type: none"> • No updates from VCPAC other than that they are working to set up online systems that can be used during this period.
<p>School updates from parents</p>	<ul style="list-style-type: none"> • N/A
<p>New / Other Business</p>	<p>Annual General Meeting (AGM)</p> <ul style="list-style-type: none"> • Confirmed quorum (7). • Roe motioned to approve agenda, seconded by Jessica. • Roe motioned to approve meeting notes from 2019 AGM, seconded by Joy. <p><u>Treasurer report:</u></p> <p>2018/19 Financial Statements</p> <p><u>Smile Card – only funding source for PAC operation for 2018/19</u></p> <p>In the 2018-19 school year PAC received \$1,126 from the Smile Card program. For the current year, PAC has received only \$439.10 to date (with two months left to year end). We are currently distributing more cards to parents and hopefully will receive more funds through this program next school year so that we can reach our saving goal for the AED purchase in the near future.</p> <p><u>Gaming Grants</u></p> <p>In the 2018-19 school year we allocated \$26k in gaming grants to various school programs/clubs. For the current school year, we have \$21k to spend.</p> <p>Due to the current Covid-19 situation the PAC has two Gaming grants related concerns:</p> <ol style="list-style-type: none"> 1. For the current year, some of the gaming grants approved might not be spent as planned. Details of actual expenditures (and funds remaining) will hopefully be available by the May PAC meeting. The PAC will have to decide if the unspent gaming grants can be carried-forward for next year automatically or the programs/clubs will have to reapply for it next year. Alice will check the current guidelines as well as the on-line information to see if there is direction posted by the Gaming Grants branch regarding the Covid-19 situation. Direction to staff is that approved expenditures can proceed if possible, and if this is not feasible (based on the type of expenditure), PAC is looking into whether those approvals can be rolled over into next fiscal year. 2. We also don't know if there will be any impact on the next year's gaming grants. <ul style="list-style-type: none"> • See separate detailed 2018-19 report here

	<ul style="list-style-type: none"> ● Alice motioned to accept this year end report, Joy seconded. <p><u>Chair report 2018-19, submitted by Roe Campbell:</u></p> <p>As chair for the school year from 2018/19, I have been impressed with learning about all the activities that go on at the school – hearing from the many unsung heroes of Reynolds.</p> <p>We start off each year with the Cops for Cancer, and PAC contributed by sponsoring an online auction which raised over \$2,000.</p> <p>We hosted a table at Meet the teacher night, and welcomed many parents, and encouraged them to take and use Thrifty Smile cards as a way of supporting the PAC’s AED fundraiser.</p> <p>In the fall, the process to distribute the gaming funds begins with presentations and requests for funding, and then the careful deliberations by the budget committee determine how much each request can be funded.</p> <p>In February, 2019, we ran a very successful event, Preparing your teen for a healthy financial future. We ran the event using Eventbrite and received nearly 200 requests for tickets. The actual attendance was closer to 100, but well received by those who attended.</p> <p>In the spring we have another round of distributing the balance of the gaming funds.</p> <p>In May, many hands made light work of the annual staff appreciation lunch.</p> <p>I want to acknowledge all of the Executive who served in 2018/19 – Tara Black as Treasurer, Brian Corfield as Secretary, and especially our Vice Chair, Adrienna Van Hoek- Patterson for the number of meetings she chaired in my place, when I was travelling.</p> <ul style="list-style-type: none"> ● Roe motioned to accept the year end Chair report, Joy seconded. <p>New 2020/21 PAC committee:</p> <ul style="list-style-type: none"> ● Approval of the new PAC Board: <ol style="list-style-type: none"> 1. Chair - Adrienna van Hoek-Patterson 2. Vice Chair - Jessica Koski 3. Secretary - Willow Minaker 4. Treasurer - Alice Xu 5. Director at Large - Janaki Niranjanan 6. Director at Large - Joy Wickens 7. Director at Large - Connie McConnell
Adjourned	Meeting adjourned at 8:05 pm

Next Scheduled Meeting: May 6, 2020