

# REYNOLDS SECONDARY SCHOOL

## PAC MEETING MINUTES

**May 6, 2020**  
**7:00 p.m. Zoom Online Meeting**

**Attendees:** Roe Campbell (Chair), Adrienna Van Hoek-Patterson (Vice-Chair), Alice Xu (Treasurer), Willow Minaker (Secretary) Tom Aerts (Principal), Aaron Norris (Vice-Principal), Laura Lancaster, Jan Niranjana, Hanne Smaadahl, Joy Wickens, Kelly Edward

ITEM	INFORMATION
<b>Welcome</b>	Welcome and recognition of the First Nations traditional territory
<b>Minutes</b>	April minutes approved with no objections.
<b>Principal's Report</b> (Tom)	<ul style="list-style-type: none"> <li>● A grad council meeting took place today and a grad assembly happened last week (both via Zoom) with approximately 100 participants. Confirmation was received today that there will not be a grad ceremony, so staff and students are looking at options for a virtual ceremony, including whether they select a song, valedictorians, teacher speakers, etc. Lots of ideas being shared. They are also discussing whether it will be possible to celebrate in the fall; lots of unknowns at this time.</li> <li>● Administration is busy working on timetables, classes, schedules, etc. for next year.</li> <li>● Looking at the possibility of providing small group support at the schools over the next few months; this may be more focused on the younger grades rather than high school; more information will be circulated soon.</li> <li>● Tom announced that he will be moving to be principal of Oak Bay after seven great years at Reynolds. Aaron Norris (currently a Vice Principal at Reynolds) will be the principal of Reynolds starting in September. There will also be two new Vice-Principals coming to join the administrative team at Reynolds: Emily Kirzinger, and Amanda Chan.</li> <li>● Tom opened the floor to feedback from parents on how remote learning is working for families/students.</li> <li>● If any students are having trouble accessing the student portal (in MyEd) to see their term 3 marks, please email Hollie and she will send trouble-shooting instructions.</li> <li>● All students have received their term 3 grades and will receive a final mark for the year. The final mark will put greater weight on pre-spring break work.</li> <li>● Good news story! Tom was contacted by a Reynold alumni who was concerned about impacts on remote learning and has since donated 15 new chrome books to be gifted to Grade 12 students who have been borrowing chrome books from the school.</li> <li>● There will be a locker clean out appointments arranged in June.</li> </ul>
<b>Chair's Report</b> (Roe)	<ul style="list-style-type: none"> <li>● Minimal information to share at this time. There has been very little email traffic and no events being coordinated.</li> <li>● An email was received today from VCPAC regarding a new parenting group being started by the Boys and Girls Club to provide online support to parents and students. Roe will circulate the email and will post on the PAC Facebook page.</li> <li>● Two staff will be retiring - Melanie MacIsaac (teacher) and Sue Adams (EAG) - in addition to Damaris Brix who retired in December. PAC will send retirement cards to be signed by Roe on behalf of the PAC.</li> </ul>
<b>Treasurer's Report</b> (Alice)	<p><b>Report on bank balance</b></p> <p>Operating: \$2,429.96</p>

	<p>Included in the operating account: 1) \$1,408.22 - reserved for purchase of AED; 2) \$100 - sponsored by the School Board for parent education events; and 3) the remaining of \$921.74 is available for other operating functions.</p> <p>The account activities since the April PAC meeting included deposit of a cheque (\$124.85) from Sobey's for the smile card program and payment of bank fee (\$1.95).</p> <p><i>Gaming: \$12,388.64</i></p> <p>We paid \$9,241.79 to the PAC supported school programs in April. More claims will be received in the coming weeks.</p> <p>The on-line application of the gaming grants for next school year was submitted on April 27, 2020. The Gaming Account Summary Reports will be submitted in July after our fiscal year end on June 30.</p> <p><b><i>Update of Gaming Grants in light of the COVID-19 Pandemic</i></b></p> <p>Per Gaming Grants website: <a href="https://www2.gov.bc.ca/gov/content/sports-culture/gambling-fundraising/news-updates/2020-04-03">https://www2.gov.bc.ca/gov/content/sports-culture/gambling-fundraising/news-updates/2020-04-03</a></p> <ol style="list-style-type: none"> <li>1. If an approved program is cancelled/postponed, organizations may redirect the funds to any other approved program or may retain the funds to be used for future eligible programming.</li> <li>2. organizations will not be asked to repay funding for previously approved programming, which is cancelled/postponed as a result of the COVID-19 pandemic, but must report the information about any cancellations/postponements and/or any re-direction of funding to the Gaming Grants dept when apply for next year funding.</li> </ol> <ul style="list-style-type: none"> <li>• With this confirmation, PAC discussed budget allocation options for this year.</li> <li>• Motions to approve, in principle, the following: <ul style="list-style-type: none"> <li>○ Complete the purchase of the AED (approval of additional funds up to \$1000) - Willow motions, Adrienna to second. Motion passed.</li> <li>○ Reallocate funds already approved for awards and grad activities to other grad activities according to the needs of the school. Adrienna motions, Roe seconds. Motion passed.</li> <li>○ Carry forward any remaining unused funds (as of end-June 2020), to school year 2020-2021. Willow motions, Jan seconds. Motion passed.</li> </ul> </li> <li>• Tom will notify staff that all invoices for gaming grant expenditures must be submitted to PAC by end-May.</li> </ul> <p><u>Update on funding Funding for Library Learning Commons:</u>  \$3,025 was approved for the Library to purchase some furniture. Only \$2,200 was used for the planned purchase. Rachelle is to use the left-over of \$800 to purchase eight counter-height stools. Although not in the original proposal, agreement that this is in line with the original approval.</p>
<b>VCPAC update</b>	<ul style="list-style-type: none"> <li>• No updates from VCPAC.</li> </ul>
<b>School updates from parents</b>	<ul style="list-style-type: none"> <li>• CSE - "remote" soccer includes logging exercise each day.</li> <li>• Music - it has been very challenging to find any options for engaging remotely. They have tried to engage in different ways - e.g. coffee night (talent show) and music memes.</li> </ul>

<b>New / Other Business</b>	<ul style="list-style-type: none"><li>• Program of Choice - Centre for Soccer Excellence. Next year there will be no increase in fee (\$1000). Normally all PAC executive signs but this year the Chair will sign on behalf of PAC. This fee hasn't changed since the program started.</li><li>• PAC and school administration will explore the possibility of adding an online option for PAC meetings next year to enable additional participation by parents.</li></ul>
<b>Adjourned</b>	Meeting adjourned at 8:19 pm

**Next Scheduled Meeting:** June 3, 2020