

# REYNOLDS SECONDARY SCHOOL

## PAC MEETING MINUTES

**June 3, 2020**  
**7:00 p.m. Zoom Online Meeting**

**Attendees:** Roe Campbell (Chair), Adrienna Van Hoek-Patterson (Vice-Chair), Alice Xu (Treasurer), Willow Minaker (Secretary) Tom Aerts (Principal), Aaron Norris (Vice-Principal), Laura Lancaster, Jessica Koski, Joy Wickens, Kelly Edward

ITEM	INFORMATION
<b>Welcome</b>	Welcome and recognition of the First Nations traditional territory
<b>Minutes</b>	May minutes approved with no objections.
<b>Principal's Report</b> (Tom)	<ul style="list-style-type: none"><li>• School has started on partial return (optional 2 half days). About 50% of families indicated they wanted to come back; however, only about 60% have shown up, perhaps due to some confusion regarding the scheduling. It is nice to have staff and students back in the building. This experience has demonstrated how important that personal interaction is.</li><li>• The administration is also busy building the timetable for next year.</li><li>• The other big focus is on a virtual graduation. Filming the speeches, etc. will take place on Monday. The production company will complete the video over the next few weeks then it will be released to families.</li><li>• There will be an opportunity for grads to come to the school (with 2 guests) on June 24-25 for a walk through acknowledgement and photo opportunity, all with appropriate physical distancing. There will be 15 grad spots per time slot (friends can sign up together) in order to be within the 50 person maximum (15 grads plus guests). Sign up for this will open shortly.</li><li>• The school will award the six major school awards, along with top Grade 12 awards. The award winners will have an opportunity to come to the school for a photo opportunity.</li><li>• June 15-19 will be the last week of remote learning, with 2 CC days the following week.</li><li>• At this time of year, normally the administration would review the school code of conduct with students, parents and staff. This year it will be posted on the school website. Parents and students are encouraged to review it.</li><li>• Grade 8 transition day didn't take place this year, so the first morning back to school in September (Tuesday) will only be open for Grade 9s to provide the intro and tour of the school. Grade 10/11/12 will start on Tuesday afternoon.</li><li>• April 26th will be the Reynolds school-chosen Pro-D day (this is not in the district calendar that was recently circulated).</li><li>• The first PAC meeting will take place on the 2nd Wednesday in September, but the remaining meetings will stay on the 1st Wednesday.</li><li>• This is Tom's last PAC meeting as principal at Reynolds, but may continue as a parent participant.</li><li>• As of two weeks ago, the plan was to start school as normal in September. Two days ago the Minister of Education announced that schools will likely follow a hybrid model in September until the Covid risk is gone. It is unclear what stage of the 5 phase plan schools will be at by September (currently we are in phase 3 which is 20% in-school; phase 2 is 40% in-school; and phase 1 is full regular school).</li><li>• Locker clear out days to be scheduled. Contact the office if a student needs to empty lockers before then.</li></ul>

	<ul style="list-style-type: none"> <li>• Acknowledgement of Roe as departing Chair of the PAC, in particular her willingness to step into the position of Chair when they really needed it. She has led the PAC with caring, attention and great positive energy.</li> </ul>
<b>Chair's Report</b> (Roe)	<ul style="list-style-type: none"> <li>• Acknowledgement, on behalf of the PAC, all of Tom's efforts to support PAC and his great leadership of the school. Roe has requested that PAC members email their thoughts and sentiments to her to be added to the card. Roe will bring a card and gift from the PAC to the school for Tom.</li> <li>• <u>Correspondence</u> - VCPAC has sent out an email asking for feedback on specific questions regarding the return to school on June 1. Roe will circulate the questions via email and will compile input to submit to VCPAC on behalf of the Reynolds PAC..</li> <li>• <u>Executive transition</u> - Adrienna, as in-coming Chair, outlined that her main goal is to maintain the continuity of PAC efforts. She is hopeful that we can return to in person meetings but will maintain options for remote participation in either case. There is lots of continuity in the PAC positions.</li> <li>• PAC would like to acknowledge the 4 staff retirements this school year. Roe will drop off cards and a small gift at the school.</li> </ul>
<b>Treasurer's Report</b> (Alice)	<p><b>Report on bank balance</b></p> <p><i>Operating: \$2,428.01</i></p> <p>Included in the operating account: 1) \$1,408.22 - reserved for purchase of AED; 2) \$100 - sponsored by the School Board for parent education event; and 3) the remainder of \$919.79 is available for other operating functions.</p> <p>The only account activity since May PAC meeting is the payment of bank fee (\$1.95).</p> <p><i>Gaming: \$12,388.64</i></p> <p>In addition to the claims of \$9,241.79 paid in April, we received \$4,995.68 in May. After this is paid, we will have balance of \$7,392</p> <p><b>Update of Gaming Grants</b></p> <p>Alice provided details of what is spent and what is not spent for the Gaming Grants. For the unspent \$7,392:</p> <ol style="list-style-type: none"> <li>1) about \$5,200 may be used for grads related expenses by Tom by end of June;</li> <li>2) Kelly is to follow up with the Band for the purchase of a new cymbals (\$250);</li> <li>3) Purchase of 1<sup>st</sup> aid kits will be made for the remainder of \$240; and</li> <li>4) Tom will provide more info about the Model UN's claim about the approved grants (\$600).</li> </ol> <p><b>Purchase of AED by end of this school year</b></p> <p>Roe has done some research and received a quote for an AED for \$1,790.88 including taxes. The PAC decided to go ahead with the purchase with \$1,408 reserved in the operating account and the remainder to be paid with the gaming funds.</p>
<b>VCPAC update</b>	<ul style="list-style-type: none"> <li>• Roe will circulate the questionnaire from VCPAC.</li> </ul>
<b>School updates from parents</b>	<ul style="list-style-type: none"> <li>• Roundtable discussion about the experience of families and students in the pandemic.</li> </ul>

<b>New / Other Business</b>	<ul style="list-style-type: none"><li>• N/A</li></ul>
<b>Adjourned</b>	Meeting adjourned at 8:20 pm

**Next Scheduled Meeting:** September 9, 2020