

REYNOLDS SECONDARY SCHOOL

PAC MEETING MINUTES

September 9, 2020
7:00 p.m. Zoom Online Meeting

Attendees: Adrienna Van Hoek-Patterson (Chair), Jessica Koski (Vice-Chair), Alice Xu (Treasurer), Willow Minaker (Secretary), Aaron Norris (Principal), Hilary Potosnak, Erin Ross, Laura Lancaster, Janaki Niranjanan, Satnam Kahalma. **Guests:** Amanda Chan (Vice-Principal), Emily Kirzinger (Vice-Principal).

ITEM	INFORMATION
Welcome	Welcome, roundtable introductions and review of agenda
Minutes	June minutes approved with no objections
Principal's Report (Aaron)	<ul style="list-style-type: none"> ● Introduction of the two new vice-principals. ● Provided an overview of the quarterly approach adopted by Reynolds. There are some exceptions: CSE is linear (all year long) and band will be a full semester (two quarters). French immersion and flex have been maintained as part of the programming. ● Masks have arrived and will be distributed to all students. Day one will include an overview of the academic structure as well as a review of covid protocols. ● Full school day starts on September 14. ● Students will not be required to be physically distanced in their learning groups; in their afternoon (physically distanced), class masks will be optional. The distance learning component may vary according to the class environment (e.g. for outdoor gym classes, the full group may be invited to participate). ● Teachers of A/B classes may permit some time to eat in the classroom before going outside; students will not be able to hang out in the hallways during lunch hour. ● Class times are specified on the website under "bell schedule". ● Meet the teacher night will proceed but likely through Zoom. ● The support time blocks are times when teachers can provide additional support - either at request of teacher or student. Support time may focus on supporting the core competencies needed to succeed in this new quarterly structure. ● Administration has recommended that teachers use google classroom as the main platform so that students and staff are well positioned in case there is a need to return to remote learning. ● Students are always welcome to come at 8:30 for the support block, but official classes start at 9:00 (unless they have heard otherwise from the teacher). ● The administration is hoping to finalize the updated calendar by next week, which will be posted on the school website. ● Photo day will proceed on September 24; the photographer will follow specific protocols recommended by the Ministry of Health. ● Cops for Cancer will proceed, although it may look quite different from past years. It is an excellent community builder for the school so they feel it is important to continue with this fundraiser. ● For outside of the timetable courses, they will all be offered physically distanced as they are not part of the learning group model. These will start up week two earliest. ● For athletics, students will have opportunities for training in specific sports and hopefully will move to competition with other schools in the not too far future. Some competitions may be possible sooner than others (e.g. cross country running). Rowing has been cancelled this year due to complexities around equipment and sanitation.

	<ul style="list-style-type: none"> • Due to the passing of Dave Ravenhill in the summer, the school will be providing counselling support and specific sessions during week one for CSE students and staff to help with the grieving process. • Reynolds has ordered masks with Reynolds branding.
<p>Chair’s Report (Adrienna)</p>	<ul style="list-style-type: none"> • Nothing to report. No new correspondence.
<p>Treasurer’s Report (Alice)</p>	<p>Report on bank balance</p> <p><i>Operating: \$973.94</i></p> <p>Included in the operating account: 1) \$100 - sponsored by the School Board for parent education events; and 2) the remaining of \$873.94 for other operating functions.</p> <p>The only account activity for the operating account since the June PAC meeting is the payment of bank fees (\$1.95 each month in July and August).</p> <p><i>Gaming: \$2,576.30</i></p> <p>The only account activity for the gaming account since the June PAC meeting is the payment of bank fees (\$1.95 in both July and August).</p> <p>Gaming Grants Request Process</p> <p>The PAC submitted the Gaming acct online application for 2020/21 school year on April 27. The gaming account summary report was also emailed to the gaming branch on August 10. We are expecting to receive the approved gaming funding later this month.</p> <p>School programs/clubs who would like to apply for the gaming funding must fill out the Funding Request form and submit it to PAC by Tuesday October 6. As in previous years, there will be time scheduled in the October PAC meeting for funding request presentations. We will then call for parent volunteers to join the gaming grant budget committee. A budget committee meeting will be held in October to discuss the gaming grants allocation. The budget proposal will be presented at the November PAC meeting for approval.</p> <p>Once the budget is approved, funding letters will be sent to the programs/clubs to inform them of the funding decision.</p> <p>Bank Signing Authority Change</p> <p>Four PAC Executive members will have the bank signing authority for 2020/21 school year. Alice is in touch with the bank about the procedure and will inform the other executive members once they need to go to the bank to sign the papers. The signing authorities will be:</p> <p style="padding-left: 40px;">Adrienna van Hoek-Patterson, Chair Jia Alice Xu, Treasurer Jessica Koski, Vice Chair Willow Minaker, Secretary</p> <p>Smile Card Update</p> <p>\$625.60 raised in 2019/20, \$550.10 received. We should have one more cheque (\$75.10) to be received.</p>

	<p>Smile card on-line application for the current school season was submitted on June 17, 2020 and was approved by Thriftys for the term from June 21, 2020 to June 20, 2021.</p> <p>We have many new cards stored in the school mailroom to be distributed to the parents who are interested in participating in the program.</p> <p>Adrienna will send an email to Hollie letting parents know about the cards and inviting students to pick them up from the office.</p>
VCPAC update	<ul style="list-style-type: none"> • The representative position is vacant; Adrienna will send a message to Hollie to circulate to parents (along with the message about Smile cards) requesting a new parent VCPAC representative for Reynolds.
School updates from parents	<ul style="list-style-type: none"> • N/A (too early)
New / Other Business	<ul style="list-style-type: none"> • There was a brief discussion about parent education nights and whether PAC will be organizing any sessions this year in a remote format. • Currently the school is developing some education sessions for teachers for Pro-D days, including trauma (recent student and staff deaths and pandemic) and looking at how the school can better support minority students. These may be something we could consider offering to parents using the school's zoom account. • To be discussed at the next meeting.
Adjourned	Meeting adjourned at 8:02 pm

Next Scheduled Meeting: October 7, 2020