

# REYNOLDS SECONDARY SCHOOL

## PAC MEETING MINUTES

**November 4, 2020**  
**7:00 p.m. Zoom Online Meeting**

**Attendees:** Adrienna Van Hoek-Patterson (Chair), Jessica Koski (Vice-Chair), Alice Xu (Treasurer), Willow Minaker (Secretary), Aaron Norris (Principal), Netta Brown, Doug Rodger, Janaki Niranjanan, Hanne Smaadahl

ITEM	INFORMATION
<b>Welcome</b>	Welcome, roundtable introductions and review of agenda
<b>Minutes</b>	October minutes approved with no objection.
<b>Principal's Report</b> (Aaron)	<ul style="list-style-type: none"> <li>● Finishing off the first quarter. Feedback from students is positive in terms of focus on only two courses at a time but also difficult to move through the materials so quickly, especially the heavy academic courses. Emails will be sent next week to confirm afternoon cohorts for next quarter.</li> <li>● Halloween included costumes on Friday and decorating the zones. Choir sang some halloween songs that were shared in classes.</li> <li>● Now working on a Remembrance day ceremony video for classes (all done by students). Aboriginal focus this year. Moment of silence will be together over the PA system. Band has also done some recording for Saanich City Hall Remembrance day ceremony.</li> <li>● Cross Country underway - students run a set distance and times are recorded on the same course then submitted to the sports body to determine place. A Reynold's senior female student was the city champion.</li> <li>● Volleyball team is practicing in a physical distance format in the gym - no competitions yet.</li> <li>● Report cards coming up. There will be four over the year.</li> <li>● Three curriculum completion days per year so have decided to put one at either the end or beginning of each term. Nov 16 is the first CC day - only students asked to come in attend that day.</li> <li>● School is planning to send out a survey to the students about their experience in the quarter system. November ProD day will involve the teachers and administration at Reynolds exploring how they can make the experience better based on this input.</li> <li>● Discussed feedback on how daytime zoom parent-teacher meetings - generally positive although the number of time slots were quite limited.</li> <li>● Question about flu shot through the school. Traditionally, flu shot is not one of the immunizations that the school coordinates. Based on the difficulty accessing the flu shot right now, it would be extremely difficult to get that volume of vaccines for students.</li> </ul>
<b>Chair's Report</b> (Adrienna)	<ul style="list-style-type: none"> <li>● The school reviewed the grant application for My Great Neighbourhood grant and it appears Reynolds is not eligible because it is for the City of Victoria and the school is located in Saanich.</li> <li>● Good feedback on the post-secondary presentations through zoom because more accessible for parents and students.</li> </ul>
<b>Treasurer's Report</b> (Alice)	<p><b>Report on bank balance</b></p> <p><i>Operating: \$1,070.04</i></p> <p>Included in the operating account: 1) \$100 - sponsored by the School Board for parent education events; and 2) the remaining of \$970.04 for other operating functions.</p>

There are no account activities for the operating account since Oct PAC meeting other than the \$1.95 bank fees. But we are expecting two transactions in November.

- 1) \$10 chq from smile care program (received but not yet deposited).
- 2) \$75 BCCPAC membership fees.

*Gaming: \$23,192.40*

The balance includes \$20,620 grants received for the current school year.

**Proposed Gaming Grants Budget Allocation**

On the evening of Wed Oct 21, 2020, five members of the Reynolds PAC Budget Committee (Adrienna Van Hoek-Patterson, Willow Minaker, Joy Wickens, Janaki Niranjana, and Alice Xu) met on-line via Microsoft Team for the gaming grant allocation for the fall semester.

Total available gaming grant is \$23.2k (including grants received this year for \$20.6k and unused grants from last school year for \$2.6k). Total of seven requests have been received, totalling \$20.4k. After discussion, the PAC budget committee decided to allocate \$14.9k to the requests received and reserve \$8.3k for the spring.

<b>Allocation Detail</b>		
<b>Program</b>	<b>Requested</b>	<b>Approved</b>
Success Committee	4,500.00	3,000.00
Biology	101.91	101.91
Athletics	7,000.00	6,000.00
Grade 9 House Program	4,500.00	1,500.00
Indigenous Studies 11/12	2,000.00	2,000.00
Lifeskills Cooking Program	300.00	300.00
Robotics Club	2,000.00	2,000.00
<b>Total</b>	<b>20,401.91</b>	<b>14,901.91</b>

Funding letters will be emailed to school upon PAC approval.

On behalf of the Reynolds PAC Budget Committee, Alice would like to move that PAC approves the gaming grant allocation presented.

- Adrienna motioned and Willow seconded to approve this budget. All voted in favour.

**2019-20 awards invoices reimbursement**

PAC received two invoices totaling \$1,818.60 on Mon Oct 26, 2020 from school for June 2020 year-end awards. These two invoices were misplaced (and therefore never submitted) and the school allocated all remaining awards funding last year to virtual grad.

Considering COVID impact on the graduation and school operations, PAC executives recommend covering these two invoices in full by the gaming grants reserved for Spring.

- Adrienna motioned to cover the costs of these invoices, totalling \$1,818.60, from remaining gaming grant funds as a one time cost. Willow seconded the motion. All voted in favour.

<b>VCPAC update</b>	<ul style="list-style-type: none"> <li>The Reynolds representative position is currently vacant - looking for a volunteer Reynolds parent. VCPAC is also looking for new board members. Please contact Adrienna if interested.</li> </ul>
<b>School updates from parents</b>	<ul style="list-style-type: none"> <li>See Aaron's update on band and extra curricular sports.</li> <li>Flex program seems to be running well. They've been working on the Swan Lake inquiry project. Walking there regularly plus guest speakers.</li> <li>Mountain bike club has been formed (average of 8 kids participating - Fridays and Sundays at 1pm). Kids have to arrange their own transport to Hartlands.</li> </ul>
<b>New / Other Business</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>Adjourned</b>	Meeting adjourned at 7:44 pm

**Next Scheduled Meeting:** December 2, 2020