

# REYNOLDS SECONDARY SCHOOL

## PAC MEETING MINUTES

January 6, 2021  
7:00 p.m. Zoom Online Meeting

**Attendees:** Adrienna Van Hoek-Patterson (Chair), Jessica Koski (Vice-Chair), Alice Xu (Treasurer), Willow Minaker (Secretary), Aaron Norris (Principal), Catherine Pickering, Janaki Niranjana, Joy Wickens, Leah MacDonald, Sada

ITEM	INFORMATION
<b>Welcome</b>	Welcome, roundtable introductions and review of agenda
<b>Minutes</b>	December minutes approved with no objection.
<b>Principal's Report</b> (Aaron)	<ul style="list-style-type: none"><li>• Thankful that students are wearing masks and being as careful as possible and that we have made it to the new year without a school covid case. Now hoping to make it to spring break.</li><li>• Band and choir performance videos went out before Christmas; it was great work that was really appreciated by parents and families.</li><li>• Last day of school they had a virtual Christmas assembly with pre-recorded skits, a teacher dance, band/choir performance and virtual in class line dance.</li><li>• Students currently taking math and english will be writing the mandatory numeracy and literacy exams at the end of January.</li><li>• Tomorrow is the virtual open house for programs of choice.</li><li>• Grad - UVIC and hotel (Laurel Point) are currently booked in May for grad ceremonies. Although they are pretty sure grads won't happen as normal, they will hold onto those bookings for now until they have a better sense from the Public Health Officer what will be permitted. They are planning month by month and looking for ways to celebrate the grad year. There was a discussion about the possibility of changing the booking to late-June to have a better chance at it being permitted; unfortunately UVIC is generally booked years in advance and Laurel Point won't guarantee bookings after the May long weekend (weddings take priority).</li><li>• For the March 5th meet the teacher schedule, staff have agreed to move the interviews to after school so that students don't miss anymore classes.</li><li>• Starting planning for 2021/22 school year (course selection and timetable). There are so many uncertainties about next year but likelihood of being totally back to normal is low, so considering what structure the system will take (semester, quarter, etc.). They don't want to be in the same position as last year when they were designing a new system in August for September, so are considering following the quarter system again next year.</li><li>• There is a district committee discussing how the different high schools will approach this, including aligning dates and approaches in hopes of using a common system.</li><li>• The school is looking for feedback from parents on how they could build a better quarter system for next year. They would like feedback on the quarter system and what is working and what is not working.</li><li>• Given the intensity of the quarter system for some academic courses, there was a discussion about how many courses grade 12s have to take. Aaron clarified that English 12 is the only required academic course and when students choose their courses, they should consider that universities are beginning to look a bit more at the diversity of courses a student takes and not just the intense academic ones. Better for student mental health.</li></ul>

	<ul style="list-style-type: none"> <li>● Having more time to set up timetables will hopefully enable more balanced scheduling (ie. electives versus tough academic courses). One suggestion is to provide students an opportunity to identify the most difficult courses for them, so when setting up the timetable, administration could try to match those with lighter courses.</li> <li>● For some students, the part days and having more out of school time works really well but may be more difficult for covering the content for some courses.</li> <li>● They will start building the new timetable in about a month and a half, so please send any further ideas to Aaron or bring them to the next PAC meeting.</li> <li>● Last year PAC purchased an AED for the school. Aaron heard from the district that they have changed their mind about the AED and have decided that it shouldn't be installed in the school. Aaron is pushing back but there is a chance that PAC will be advised to return it. Discussion to be continued.</li> </ul>
<b>Chair's Report</b> (Adrienna)	<ul style="list-style-type: none"> <li>● Nothing to report.</li> </ul>
<b>Treasurer's Report</b> (Alice)	<p><b>Report on Bank Balance</b></p> <p><i>Operating: \$1,086.14</i></p> <p>Included in the operating account: 1) \$100 - sponsored by the School Board for parent education event; and 2) the remaining of \$986.14 for other operating functions. The account activities for the operating account since the Dec PAC meeting includes \$10 received from Thrifty Foods Smile Program and \$1.95 bank fees. Additionally, we have a cheque for \$75 for BCCPAC membership fees mailed but not cashed.</p> <p><i>Gaming: \$21,373.80</i></p> <p>There have been no transactions for gaming account since the Dec PAC meeting.</p> <p><b>Planning for spring funding committee meeting</b></p> <p>Total gaming funding available for the school year is \$23.1k. In the fall term PAC received \$20.4k in funding requests, and approved \$14.9k for budget allocation. Additionally \$1.8k was paid for last school year's awards receipts per PAC approval in the Nov meeting. As a result \$6.4k is available for the Spring term.</p> <ol style="list-style-type: none"> <li>1. The application form used for the fall term will be used for the spring term funding request. It was sent to Hollie and Aaron by email earlier today.</li> <li>2. All partial funded requests received in fall will be re-considered during the Spring Budget Committee meeting.</li> <li>3. The application for a new funding request is due on Tuesday Feb 2, 2021.</li> </ol>
<b>VCPAC update</b>	<ul style="list-style-type: none"> <li>● Leah MacDonald has agreed to serve as the VCPAC Reynolds parent rep.</li> <li>● The next meeting is January 26, so she will report at the next PAC meeting.</li> </ul>
<b>School updates from parents</b>	<ul style="list-style-type: none"> <li>● Band/Choir - choirs and bands got together by performing group to play a recorded performance which was a huge success. It was posted on youtube until it exhausted the allowable views and was circulated to family and friends. It is a great deal of work to both prepare for the "concert" then edit a video and everyone is looking forward to the day when they can perform live again.</li> </ul>

	<ul style="list-style-type: none"> <li>● Musical theatre is getting ready for their performance to be delivered via a streaming service this spring.</li> <li>● CSE grade 12s had their traditional scarf ceremony just before christmas. Because they couldn't all get together, this year they did it with just the grade 12s, and included a slide show, meal, a talk by a CSE graduate and award presentations.</li> <li>● CSE grade 12s were able to go out to the soccer facility in Langford and practice.</li> <li>● Physically distanced volleyball and basketball skills development is taking place, although games are not currently allowed.</li> </ul>
<b>New / Other Business</b>	<ul style="list-style-type: none"> <li>● N/A</li> </ul>
<b>Adjourned</b>	Meeting adjourned at 7:50 pm

**Next Scheduled Meeting:** February 3, 2021