

# REYNOLDS SECONDARY SCHOOL

## PAC MEETING MINUTES

**April 7, 2021**  
**7:00 p.m. Zoom Online Meeting**

**Attendees:** Adrienna Van Hoek-Patterson (Chair), Jessica Koski (Vice-Chair), Alice Xu (Treasurer), Willow Minaker (Secretary), Aaron Norris (Principal), Leticia Cortes, Joy Wickens, Leah MacDonald

ITEM	INFORMATION
<b>Welcome</b>	Welcome, roundtable introductions and review of agenda
<b>Minutes</b>	March minutes approved with no objection.
<b>Principal's Report</b> (Aaron)	<ul style="list-style-type: none"><li>● Happy to have made it to this point although possibly some difficult covid months ahead. New PHO means students are required to wear masks at all times. Students are very compliant in the classroom and building although a bit tougher when they leave the building. The covid response at a school level varies greatly depending on the circumstance (e.g. masks used, distance, exposure risk).</li><li>● Q4 starts April 20.</li><li>● Musical theatre performance went extremely well. Students and staff did an amazing job. Extremely quick turn around on mask changeover but they made it work. Applaud the students for their resiliency and the teachers for their incredible efforts.</li><li>● Some musical concerts are coming up - marching band will start practicing in mornings outside although they won't be able to perform elsewhere.</li><li>● BC School Sports still have sports on hold, other than distance practices. There will be a "pandemic challenge" for track and field (timed runs from individual schools).</li><li>● District going through a budget process for next year. Difficult process due to the \$7M deficit in the district due to the significant drop in the international student program, plus loss of revenue from renting facilities. Encourage engagement by parents through the district website.</li><li>● Projections for next year are pretty static. Can't get much bigger but won't get much smaller either. No district transition day in person so leadership students as well as the principal's advisory committee will be making a welcome video.</li><li>● Looking for creative ways to honour the grade 12s. Currently can't even do what they did last year. Delivering pop and cookies to the morning classrooms for all grade 12s tomorrow. Looking for little ways to recognize and celebrate them.</li></ul>
<b>Chair's Report</b> (Adrienna)	<ul style="list-style-type: none"><li>● Parent education - PAC discussed a number of months ago wanting to do some parent education sessions on mental health. This has been very difficult in a pandemic. St. Margaret's School has put together a number of online workshops and there is one coming up about helping teens deal with change. Proposal to put the invite out to parents. Adrienna will contact Hollie to share info with parents in the next newsletter and post on the PAC event web page. Joy is confirming who is managing the PAC FaceBook page.</li><li>● AED donation. For a number of years PAC fundraised to buy an AED for the school. The district recently changed their position on installing and maintaining it in the school so PAC is looking to donate it to a local organization. Given Roe Campbell's (past chair) active role in fundraising for this AED, PAC reached out to her for input on where to donate the AED. Roe has proposed the Island Deaf and Hard of Hearing Centre. PAC discussed whether to raise this to the VCPAC level; Leah will raise this at the next</li></ul>

	<p>VCPAC meeting to see if there is any traction or interest in taking up this issue (policy not to install in schools) at a District level. If not, PAC will agree to proceed with the donation with a decision to be made by June.</p> <ul style="list-style-type: none"> <li>● Parent Educational Conference May 28-29, 2021. PAC is willing to buy 1-2 tickets for parents to attend; notification has been sent through Reynold's newsletter and offered up to the PAC. Please contact Adrienna if interested.</li> <li>● Planning for PAC AGM next month, including call for nominations for PAC executive for 2021/22. Nominations: Alice nominated for Treasurer (accepted), Willow nominated for Secretary (accepted); Joy agreed to accept nomination as Chair as a back-up (i.e if nobody else volunteers). PAC discussed the possibility of co-Chair. Adrienna will send Hollie a call out to parents looking for a PAC Chair and Vice-Chair to put in the newsletter and Aaron will send a message to incoming parents from feeder schools.</li> <li>● PAC approval of annual CSE fees (\$1000 for general, \$600 for grade 12s). Joy motioned to approve, Letty seconded.</li> </ul>
<p><b>Treasurer's Report</b> (Alice)</p>	<p><b>Report on Bank Balance</b></p> <p><i>Operating: \$1,015.29</i></p> <p>Included in the Operating account: 1) \$100 - sponsored by the School Board for parent education events; and the remaining of \$915.29 is available for other operating functions.</p> <p>The only transaction during March is the \$1.95 bank fee. We didn't receive any cheques from the Smile Card program in March. The \$10 cheque from the Smile Card Program received in Feb has not been deposited yet.</p> <p><i>Gaming: \$21,373.80</i></p> <p>There is no change from the March balance. A cheque of \$6,408.97 was signed last week for Athletics (\$165.00), Grade 9 House Program (\$243.97), Musical Theater (\$2,000), Robotics Club (\$2,000) and Indigenous Studies (\$2,000).</p>
<p><b>VCPAC update</b> (Leah)</p>	<ul style="list-style-type: none"> <li>● Talked about the UVic presentation that VCPAC facilitated (about transition to university); a good turn out. Would like to do more events like that.</li> <li>● Accepting nominations for VCPAC awards - various categories (students, parents, teachers, alumni, etc.). Please visit the website to submit nominations.</li> <li>● Conversation about high school graduation ceremonies; trustees were going to write a letter requesting that schools communicate even better with each other to ensure equity between schools in this difficult time. Aaron confirmed that all high schools are working together on this to ensure equity between high schools and coordinate efforts.</li> <li>● Motion made (then deferred pending more information) for support to get the name of the George Jay school changed. Suggestion to let the school committee process to go through before the VCPAC endorses.</li> </ul>
<p><b>School updates from parents</b></p>	<ul style="list-style-type: none"> <li>● Most updates covered in the principal report.</li> <li>● Flex recently visited Swan Lake where they are volunteering and looking at invasive species.</li> </ul>
<p><b>New / Other Business</b></p>	<ul style="list-style-type: none"> <li>● Quorum - PAC discussed the possibility of amending the PAC constitution to change the required number of parents needed for PAC quorum from 7 to 5. A proposal will be brought forward at the AGM.</li> </ul>

	<ul style="list-style-type: none"> <li>● School Goals - School needs to come up with school goals that relate to student learning and the district goals. Aaron is looking at school data and working with staff and students to identify priorities for next year. Looking at 5 year trends and recent survey data, initial findings are that students are not feeling very connected to school these days so that will be a central focus for next year. There will be a number of discussions over the coming weeks and Aaron will bring these back to PAC for input.</li> <li>● Pathways and Partnerships programs - it would be great if this was available to students for one year after graduation and not cut off at graduation. Aaron clarified that this is a Ministry of Education rule that these programs are only available for students until they have a dogwood graduation certificate. If they know that students are interested in continuing, the school can withhold one of the grade 12 credits so that a student can stay enrolled, but this is really just a work around.</li> </ul>
<b>Adjourned</b>	Meeting adjourned at 8:47 pm

**Next Scheduled Meeting:** May 5, 2021