

# REYNOLDS SECONDARY SCHOOL

## PAC MEETING MINUTES

November 3, 2021  
7:00 p.m. Zoom/Library

**Attendees:** Catherine duBois (Chair), Alice Xu (Treasurer), Willow Minaker (Secretary), Aaron Norris (Principal), Netta Brown, Johanna Kendall, Peter Tyrrell, Leah MacDonald, Tanya Silletta, Chris Caddell

ITEM	INFORMATION
<b>Welcome</b>	Welcome, roundtable introductions and review of agenda
<b>Minutes</b>	October minutes approved with no objection.
<b>Principal's Report</b> (Aaron)	<ul style="list-style-type: none"><li>• Q1 ends next week with a half day curriculum completion day on November 10.</li><li>• Lots of sports activities going on right now - soccer, rowing, cross country and volleyball. The cross country team is going to the BC Championships this weekend for the first time in a number of years.</li><li>• First in person band concert in 1.5 years coming up on Thursday (½ capacity with masks).</li><li>• Remembrance day assembly (required according to school act) will be a virtual assembly with performances from various arts and performing groups. The video recordings and editing is all being done by students. The assembly will take place (watched in individual classrooms) on Tuesday, including a school-wide moment of silence over the PA, with one student playing the last post. This years' theme is focusing on medical personnel.</li><li>• Report cards coming up.</li><li>• In the process of doing the numeracy and literacy assessments. The Ministry has moved to using a new service provider and it has been challenging so working with the service provider on some of the hiccups.</li></ul>
<b>Chair's Report</b> (Catherine)	<ul style="list-style-type: none"><li>• No new correspondence.</li></ul>
<b>Treasurer's Report</b> (Alice)	<p><b>Report on bank balance</b></p> <p><i>Operating: \$921.64 (\$1,070.04, Nov 2020 PAC Meeting)</i></p> <p>Included in the operating acct: 1) \$100 - sponsored by the School Board for parent education event; and 2) the remaining of \$821.64 for other operating functions.</p> <p>During October, we deposited the last Sobey's chq of \$12.50 from the Smile Card program. The bank fee of \$1.95 is charged every month.</p> <p>This month we will have one chq \$75 for BCCPAC membership signed and cashed. This year we would have the option to expense it through the gaming account. We could revisit this item in Feb.</p> <p><i>Gaming: \$23,113.27 (\$23,192.40 Nov 2020 PAC Meeting)</i></p>

We received \$19,580 grants in October (\$20,620 received last school year). There is also a \$1.95 bank fee incurred in October.

This month we will have one chq \$70.77 signed and cashed for pizza at the grad scavenger hunt activity approved by PAC in June.

**Proposed Gaming Grants Budget Allocation**

On the evening of Wednesday Oct 27, 2021, four members of the Reynolds PAC Budget Committee (Catherine du Bois, Laurel Hovey, Peter Tyrrell and Alice Xu) met on-line via Microsoft Teams for the gaming grant allocation for the fall semester.

Total available gaming grant is \$23k (including grants received this year for \$19.6k and unused grants from last school year for \$3.6k). PAC received 12 funding requests with a total value of \$44k. After discussion, the PAC budget committee proposed to allocate \$15k to the requests received and reserve \$8k for the spring. Proposed allocation as follows:

Allocation Detail			
Program	Requested \$	Fall 2021 Budget	Notes
Success Committee	4,500.00	3,000.00	the remaining amount to be reconsidered in spring 2022
Music Theater Dancing	13,582.00	-	lighting for school theater not eligible for gaming grants
Careers	950.00	950.00	
Athletics	14,500.00	6,000.00	the remaining amount to be reconsidered in spring 2022
Grade 9 House Program	1,300.00	1,300.00	cash/gift card prizes not allowed
Robotics Club	3,000.00	1,500.00	the remaining amount to be reconsidered in spring 2022
Health Sciences Club	600.00	400.00	the remaining amount to be reconsidered in spring 2022
Spoken word	2,250.00	1,000.00	the remaining amount to be reconsidered in spring 2022
Coin club	425.00	425.00	cash/gift card prizes not allowed
French Immersion	1,690.10	-	funding for curriculum activities not eligible for gaming grants
Media Arts Class	1,150.00	-	funding for curriculum activities not eligible for gaming grants
Inclusive Gaming	500.00	500.00	
	<b>44,447.10</b>	<b>15,075.00</b>	

On behalf of the Reynolds PAC Budget Committee, I am presenting the gaming allocation budget for PAC’s approval. Funding letters will be emailed to the school once it’s approved.

- Catherine motioned to pass the proposed gaming grant funding allocation and Peter seconded it. Motion passed.

The funding request template form has been revised by Laurel and Peter and will be circulated among PAC executives before finalizing the changes.

**VCPAC update**  
(Leah)

- October 24th meeting. Shared that Superintendent Shelley Green has stepped down as of October 12. Deputy Superintendent (Deb Whitten) is interim Superintendent.
- Vic High land use issue was raised again and the concern by some parents that they are not getting what was expected for the track and facility improvements.
- Elementary students lunch time monitoring by grade 5 kids, which was eliminated during covid when teachers took on this role, but considered instructional time, which means that there is less regular teaching time in the course of a normal school day.

	<ul style="list-style-type: none"><li>• Looking at forming a working group to develop a sexual assault policy for schools in the district.</li><li>• George Jay school renaming has been approved for the spring.</li></ul>
<b>New / Other Business</b>	<ul style="list-style-type: none"><li>• Some trouble with interactions between G-suite accounts and the Reynolds App (related to security settings). Peter provided additional information and Aaron investigated with the Reynolds App service provider. It was determined that the problem is on the school side; IT working on it and hopefully they can find a fix soon.</li></ul>
<b>Adjourned</b>	Meeting adjourned at 7:41 pm

**Next Scheduled Meeting:** December 1, 2021