

# REYNOLDS SECONDARY SCHOOL

## PAC MEETING MINUTES

January 5, 2022

7:00 p.m. Zoom

**Attendees:** Catherine DuBois (Chair), Joy Wickens (Vice Chair), Alice Xu (Treasurer), Willow Minaker (Secretary), Aaron Norris (Principal), Sarah Bidanjiri, Laurel Hovey, Janaki Niranjana, Kuang Ernest

ITEM	INFORMATION
<b>Welcome</b>	Welcome, roundtable introductions and review of agenda
<b>Minutes</b>	December minutes approved with no objection.
<b>Principal's Report</b> (Aaron)	<ul style="list-style-type: none"><li>• Busy December after the last PAC meeting. Difficult month with the passing of a student, but also amazing to see how the community came together to support one another to support each other and to celebrate Kaydence's life. As a result of his passing, the band concerts were cancelled and it is uncertain how/when they will take place with the new restrictions.</li><li>• Covid updates: none of the health and safety requirements at the school are changing, they are just reinforcing the rules (e.g. proper mask use). Trying to space out the classrooms as much as possible but 100% students in attendance each day (e.g. not going back to 50% attendance). Looking at how to change contacts during lunch and recess. No change of the schedule from the District and Reynolds already has a simpler schedule (quarter) so already have limited contact. Happy they made that scheduling decision for this year. One adjustment they are looking at is reducing the lunch hour from 55 minutes to 30 minutes (with 2:20 dismissal) to reduce lunchtime contacts/social time - students eat in the classroom or if they leave, need to stay outside for lunch to minimize the number of transitions and number of contacts. Expect a decision from the district on this proposal tomorrow.</li><li>• Start utilizing the multiple entrances again - use the entrance and washroom closest to the classroom. If too many teachers are away to run the classes/school, may switch to a functional closure which would be for a temporary period.</li><li>• Will be reinforcing the daily health check practice (one symptom, stay home) and encouraging teachers to get their online systems set up now in anticipation of lots of students being away. Also asking teachers to prepare to support TOC or students if the teacher is away. Not going to remote or online teaching in this scenario, but want to have the platforms available to support students.</li><li>• The Ministry has stated that they will not be making up this time (this missed week). They are really trying to avoid closing schools; recognizing the importance academically and socially.</li><li>• Athletics will continue but no tournaments or spectators. For musical theatre performances, they may shift to virtual. Right now it is basketball season but still looking to reschedule the cancelled Times Colonist Cup soccer game (possibly for March) to defend their title.</li><li>• They were planning to send a survey out to students and parents this week regarding the time table and daily schedule for next school year. However, with the current focus on health and safety around covid, putting this survey on pause for the time being, but will send it out at some point.</li></ul>

<b>Chair's Report</b> (Catherine)	<ul style="list-style-type: none"> <li>No updates.</li> </ul>
<b>Treasurer's Report</b> (Alice)	<p><b>Report on bank balance</b></p> <p><i>Operating: \$842.74 (Jan PAC meeting last year: \$1,086.14)</i></p> <p>Included in the operating account: 1) \$100 - sponsored by the School Board for parent education event; and 2) the remaining of \$742.74 for other operating functions.</p> <p>The only account activities for the operating account since Dec PAC meeting is \$1.95 bank fees.</p> <p><i>Gaming: \$23,042.50 (Jan PAC meeting last year: \$21,373.80)</i></p> <p>There have been no transactions for the gaming account since Dec PAC meeting.</p> <p><b>Planning for spring funding committee meeting</b></p> <p>Total gaming funding available for the school year is \$23k. In the fall term PAC received \$44k funding request, and approved \$15k for budget allocation. There is about \$8k available for the Spring term.</p> <ol style="list-style-type: none"> <li>A new version of the funding request form will be used for this spring term. I will send the revised form to Hollie and Aaron by email.</li> <li>All partial funded request received in fall will be re-considered during the Spring Budget Committee meeting - no need to resubmit</li> <li>The application for the spring funding request is due on Tue Feb 1, 2022.</li> </ol>
<b>VCPAC update</b> (Leah)	<ul style="list-style-type: none"> <li>No update.</li> </ul>
<b>New / Other Business</b>	<ul style="list-style-type: none"> <li>No new business</li> </ul>
<b>Adjourned</b>	Meeting adjourned at 7:39 pm

**Next Scheduled Meeting:** February 2, 2022