

# REYNOLDS SECONDARY SCHOOL

## PAC MEETING MINUTES

April 6, 2022

7:00 p.m. Library and Zoom

**Attendees:** Joy Wickens (Vice Chair), Alice Xu (Treasurer), Willow Minaker (Secretary), Aaron Norris (Principal), Laurel Hovey, Peter Tyrell, Netta Brown, Madeline Dams, Sheryl Roodenburg, K Holoud

ITEM	INFORMATION
<b>Welcome</b>	Welcome, roundtable introductions and review of agenda
<b>Minutes</b>	March minutes approved with no objection
<b>Principal's Report</b> (Aaron)	<ul style="list-style-type: none"><li>• Looking forward to returning to somewhat normal with restrictions, although approaching school gatherings with caution.</li><li>• Busy February with the Legally Blonde show - it went really well (unfortunately 50% capacity limits). There was talk of maybe doing additional shows after school break but everyone is too tired.</li><li>• Band/Choir performances coming up - Mothers Day in Playfair Park, marching bands in parades. Looking for a venue for the final performance so they can host more people.</li><li>• Wrapping up Q3 next week; Q4 starts after easter.</li><li>• Looking forward to welcoming new grade 8s. Currently over capacity - 260 grade 8s (normally 230). Grad class is about 275 and they usually get about 20 in catchment registrations over the summer. Currently even some in catchment students are on a wait list. They will shortly start working on staffing for next year based on projections.</li><li>• The District is going through their budget process - 3rd reading tomorrow.</li><li>• Confirmed they are doing a semester schedule next year but haven't confirmed a daily schedule yet. They are working on a number of daily schedule options and then staff will make a final decision. Once they land on a final daily schedule, he will bring it back to PAC (May). They are definitely thinking about a later start - likely something similar to this year (8:40), and potentially a slightly early dismissal Friday. They know there will need to be some transition time built into the schedule. Not certain yet if they will implement a support block this year and if so, if it is once or twice a week. Reactions were mixed around support blocks.</li><li>• Regarding the schedule options, they have looked at outcomes over the past two years and while some students have felt like they struggled a bit with the quarter system, they have had far fewer failures. This could be for many reasons (only focus on 2 courses at a time, teachers more flexible, etc.). For some classes, particularly hands-on classes, the 2.5 hours were excellent whereas for the heavy academic classes it was a challenge.</li><li>• Normal UVic and Laurel Point grad; it will be up to UVic if they will be able to stream the grad - in the past it has happened but it has not yet been confirmed.</li><li>• Capstone assignments for grads are due April 15 - if not completed, they cannot buy grad dinner/dance tickets. There will be a little flexibility between that deadline and final ticket sales in May but in theory, without the completed capstone, students will not graduate.</li><li>• A letter will be going out to grad parents shortly and a number of grad activities are planned.</li><li>• Question - is there any way to organize a parent grad event (like the Oak Bay block party)? Parents would coordinate everything but would need school support to communicate with parents. Aaron will check with the grad committee teachers.</li></ul>

	<ul style="list-style-type: none"> <li>• Camosun is taking over the parking lot tomorrow for a trade fair, including both a career fair and a food truck and lots of demonstration stations. Starts at 9am and throughout the day. Careers and trades classes will walk through and anyone is welcome over lunch.</li> <li>• School goals remain the same as last year but he will report further at the next PAC meeting. They expect the results back from the school survey by then.</li> </ul>
<b>Chair's Report</b> (Joy)	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>Treasurer's Report</b> (Alice)	<p><b>Report on bank balance</b></p> <p><i>Operating: \$836.89 (April 2021: \$1,015.29)</i></p> <p>Included in the Operating acct: 1) \$100 - sponsored by the School Board for parent education event; and the remaining of \$736.89 is available for other operating functions.</p> <p>The only transaction during March is the \$1.95 bank fee.</p> <p><i>Gaming: \$17,258.66 (April 2021: \$21,373.80)</i></p> <p>There is no change in March.</p> <p>PAC allocated \$20,022 gaming grants this year, reimbursed \$5,783.84, received receipts for \$2,608.57 this week; Waiting for receipts for the remaining \$11,629.59</p> <p>New funding request:</p> <p>Aaron would like to look at adding additional outdoor picnic tables so Aaron has received quotes - the price of metal has gone up significantly and it will be about \$12,000 for the purchase and installation of 8 tables to fill out the remainder of the outdoor picnic area (for a total of 12 in that area). Have also looked at purchasing a larger tent to cover some of those. Alice confirmed that we currently have \$3000 but possibly additional underspend from other approvals. PAC will discuss and decide in May.</p>
<b>VCPAC update</b> (Leah)	<ul style="list-style-type: none"> <li>• No March meeting. Leah will be leaving at the end of this year so the PAC will need to find a new VCPAC liaison.</li> </ul>
<b>New / Other Business</b>	<ul style="list-style-type: none"> <li>• New PAC executive needed for 2022/23 - Chair, Vice Chair, Treasurer, and Director at Large are all available. Nominations: Laurel would consider the Treasurer role if nobody else is available, but would prefer to be a Director at Large. Peter is open to taking on any role as needed. Netta offered to be a Director at Large. Jessica will be back next year and may be willing to take on a PAC position.</li> <li>• For outreach to new parents, the proposal is to circulate messages to all of the feeder schools, inviting new parents to consider joining the PAC.</li> <li>• <b>Action:</b> Aaron will track down email sent last year, Catherine will draft an email to be sent to parents at feeder schools and send it to Hollie (copy Aaron) for distribution to send to schools by April 18/19, then send a reminder on April 28. Joy will check with Jessica to see if she is interested in a PAC position. Catherine to confirm with Jan and Tanya whether they will be returning next year as Directors at Large.</li> </ul>

	<ul style="list-style-type: none"><li>• PAC meetings - there is interest at the school in transitioning to in person meetings, including PAC meetings, but they can be flexible and continue with a hybrid model for the next few months. Agreement to bring cookies to the June meeting (-:</li></ul>
<b>Adjourned</b>	Meeting adjourned at 7:55 pm

**Next Scheduled Meeting:** May 4, 2022