

# REYNOLDS SECONDARY SCHOOL

## PAC MEETING MINUTES

February 1, 2023  
7:00 p.m. Library

**Attendees:** Peter Tyrell (Vice Chair), Laurel Hovey (Treasurer), Willow Minaker (Secretary), Aaron Norris (Principal), Nette Brown, Jason Cruickshank, Hanne Smaadahl, Jessica Koski

ITEM	INFORMATION
<b>Welcome</b>	Welcome, land acknowledgement, roundtable introductions and review of agenda
<b>Minutes</b>	January minutes approved with no objection
<b>Principal's Report</b> (Aaron)	<ul style="list-style-type: none"><li>• Start of semester 2 - 43 new international students started yesterday. New classes, new teachers, new start. Counselors are busy balancing schedule changes.</li><li>• Jumping into musical theatre season. Wedding Singer is the performance this year.</li><li>• Fundraiser performing arts last Friday night with a silent auction, dance performances, band performance and a sneak preview of the Wedding Singer. Great turnout.</li><li>• Basketball just wrapping up - heading into playoffs.</li><li>• As soon as January starts, work and focus shifts to the 2023-24 school year. This Friday will be the info session on course selections for next year. Course fair on electives last week. We went back to the old school method of tables with poster boards (science fair style) providing an opportunity for teachers to engage students directly. Course selection starts this week. Will look at requests to see what they offer.</li><li>• Currently looking like overfull again next year: projecting 275 grade 9s coming in, plus programs of choice 300+ grade 9s. Graduating 250 grade 12s. Another year of no siblings nor out of catchment students. At 1050 right now (already too big) and next year is looking like 1100 which is way too big. Need to come up with a solution. Working with the district to try to solve this. Trying to avoid scheduling classes in places like the library and the theatre. All high schools in the greater Victoria area are full. In theory this is a 10 year bulge, but sceptical that this will be the case (no indications that the family population is dropping).</li><li>• Capital plan for seismic upgrades - Reynolds is high on the list. Decision on whether they would stay on site and have be built around or if they would have to move the students is still a big unknown, but it is likely 5 years out. The preferred option by far is a new facility - they could stay on site while the new school is built on the property.</li><li>• One of Reynold's two boilers is broken and will have to be replaced this summer for a cost of \$750k. It will likely be a temporary boiler place in the courtyard, which could be disruptive.</li></ul>
<b>Chair's Report</b> (Peter)	<ul style="list-style-type: none"><li>• Correspondence - BCTF magazine available for reading</li><li>• BCCPAC - request for parent volunteers to participate in a targeted consultation on February 15th via Zoom (OECD).</li><li>• Y-downtown is putting on classes for your on mindfulness and healthy coping skills. Reynolds is circulating information to students through the App.</li><li>• Parent education event on Jan 18 on EcoAnxiety. Kate was a great speaker and ther was lots of positive feedback on the event. We were able to record the event and the school will look at sharing that link on the school website. However, disappointing turnout (21 distinct log-ins, with multiple family members per link) given the high level of outreach and marketing. Sent to all feeder school PACs, both high schools, and multiple reminders on the Reynold's App. Perhaps not worth the effort. For Vic High,</li></ul>

	<p>the leadership group printed posters and sent a direct email to all the teachers and a number of messages to parents - Vic High went above and beyond to promote. Attendance at parent events has a tendency to low turnout at the high school level plus there are so many opportunities for virtual learning and an overwhelming number of events and commitments in the evening. Once we post the link to the school website, it might be interesting to track # of visitors who access the video. Will check with Kate to see if it would be possible to post to YouTube and have the link on the school website, otherwise will provide the link to the school google drive.</p> <ul style="list-style-type: none"> <li>● Start thinking about teacher appreciation in June that has a longer duration/impact than just a meal. Ideas suggested an appliance for the staff room (e.g cappuccino machine), funds to bring in a speaker of interest to staff, gift certificate for Bolen Books to start a library for staff. Another idea is to leverage one of the staff gaming grant proposal applications (an ice cream machine) and having students make ice cream for all of the teachers (PAC could provide all the inputs). There was a discussion about what the objective of a new type of gift (other than food) would be. The importance is the why? A bonus and not a burden. Staff appreciation is traditionally a lunch (and especially homemade stuff) and tends to be really appreciated by staff. People appreciate variety and the parent community can usually be mobilized to help. Inclination is to stick with food.</li> <li>● Proposal to move the date of the AGM to late-April and cancel the May meeting date. There was some concern about cancelling the May meeting when so much has to get done in the spring: March (spring budget), April/May for AGM and teacher appreciation. We will finalize a decision on this at the March meeting.</li> <li>● Call for nominations for PAC executive for 2023-2024. Projected vacancies include Secretary and possibly Vice Chair, Treasurer and Directors at Large.</li> <li>● Discussed the review of the PAC Constitution and timing. Agreement to raise this again at the next meeting to confirm whether we form a sub-committee to start looking at this in April or wait until the summer.</li> </ul>
<p><b>Treasurer's Report</b> (Laurel)</p>	<p>Gaming Account bank balance as of January 31/23 is \$23,325.51. Two outstanding cheques totalling \$4,477.94 bring the available balance to \$18,847.56. Musical Theatre crew supplies, Women's Basketball Jerseys and some Grade 9 class activities expenses have now been reimbursed to the school.</p> <p>Operating Account bank account has a balance of \$592.55. The invoice for the Eco-Anxiety Presentation has been paid which leaves us with \$100.00 carried forward from previous years as well as \$40.00 unspent from this year's Parent Education Grant so total for future parent ed events is now \$140.00.</p> <p>The balance in the school's PAC donation account is now \$2,483.</p> <p>I met with Melody Stark, our new Accounts Clerk and we sorted out some procedural issues as well as reviewing last year's PAC invoices. One thing that arose was the need to clarify with staff that any funding allocation that was available for the current year cannot be carried over for use the following year without approval.</p> <p>There are 7 new applications for Gaming funds totalling \$14,374.75 (with \$6,831.44 being available). All requests appear to meet the approved criteria. Looking at scheduling a Budget Committee Meeting for Wednesday, February 8th at 7pm for those interested in</p>

	<p>participating. Contact <a href="mailto:reynoldspactreasurer@gmail.com">reynoldspactreasurer@gmail.com</a> for info. Peter, Laurel and Maryse volunteer to be on the committee.</p> <p>Discussion around whether we could consider using some of the parent-raised funds to help with balancing out the gaming grant proposal requests if the items can benefit teacher appreciation.</p>
<b>VCPAC update</b>	<ul style="list-style-type: none"> <li>• January 10th - issue of Cedar Hill that is not accepting late-immersion students any longer and are having to send the students to Shoreline which isn't feasible for students from Rogers elementary. An ongoing concern for parents.</li> <li>• February is black history month - there are some links that Jason will forward to the school to put into the App. Also looking for youth volunteers to support the black youth empowerment pro-D event.</li> <li>• VCPAC will be seeking input from all PACs on the Police Liaison program. Three options: keep school police liaison as is (added note: doesn't really exist any longer), keep the program with significant revisions or cancel the program. However, there seems to be some confusion at VCPAC as these programs don't currently exist in the former model. Jason will provide this feedback and seek clarity. There is an interest at Reynold's PAC to provide input but confusion regarding what is being discussed.</li> <li>• Update from Aaron: After last year's consultation - Saanich Police moved from school-specific liaison, to a community engagement liaison approach with a broader focus than just schools.</li> </ul>
<b>New / Other Business</b>	<ul style="list-style-type: none"> <li>• See Constitution discussion above.</li> </ul>
<b>Adjourned</b>	Meeting adjourned at 8:36 pm

*Note: Minutes considered draft until formally approved at the next PAC meeting*

**Next Scheduled Meeting:** March 1, 2023