

REYNOLDS SECONDARY SCHOOL

PAC MEETING MINUTES

April 26, 2023
7:00 p.m. Library

Attendees: Maryse Neilson (Chair), Peter Tyrell (Vice Chair), Laurel Hovey (Treasurer), Willow Minaker (Secretary), Aaron Norris (Principal), Nette Brown, Jason Cruickshank, Pauline Robertson, Hanne Smaadahl, Jessica Koski, Melody Burns

ITEM	INFORMATION
Welcome	Welcome, land acknowledgement, roundtable introductions and review of agenda
Minutes	March minutes approved with no objection
Principal's Report (Aaron)	<ul style="list-style-type: none">• Return from Spring Break - only a couple months left in school. We are preparing for next year, while also finishing this school year.• Last assessments completed today.• 2023-24 Budget Process passed beginning of April https://www.sd61.bc.ca/our-district/financial/• Funding Freeze - only essential spending for the remainder of the school year• Change to International Student Funding ratio in the new budget will present challenges in courses that we are able to staff and offer<ul style="list-style-type: none">○ some courses will not run due to less staffing and student interest - most in fine arts• Enrolment for next year is projected to remain about the same. Reynolds is very full (1030-1050) - waitlisting French Immersion students, have spots for in catchment English students, waitlisting out of catchment students - able to offer spots to English catchment siblings <p>Facilities</p> <ul style="list-style-type: none">• boiler for heating the school unable to be repaired, using space heaters for the remainder of the heating season, new boiler has been ordered and will be replaced this summer as well as a section of the roof <p>Fine Arts</p> <ul style="list-style-type: none">• our bands are very busy this upcoming spring season with many performances scheduled for the last couple of months in school. Highlights - marching band has started, Mother's Day concert in Playfair park, marching band in the Victoria Day parade• Dance is busy preparing for competition season <p>Athletics</p> <ul style="list-style-type: none">• girls soccer, track and field, tennis, badminton, girls rugby, and golf are starting up their spring seasons• Unfortunately, could not run boys rugby because we could not find a coach <p>Grad</p> <ul style="list-style-type: none">• CLC celebrations this past week, students presented their capstone projects to families and friends on April 20th - great event• Preparing for grad dinner/dance and recognition ceremony• Students choosing Valedictorian in the next couple of weeks <p>Clubs</p> <ul style="list-style-type: none">• Robotics had a successful trip down to Houston representing Reynolds at the World Championships. We are excited to hear all about

	<ul style="list-style-type: none"> Slam poetry <ul style="list-style-type: none"> Competed at Victorious Voices this past week Our students place first and second at Hullabaloo - Slam Champion this past weekend Students have been enjoying the return of the Reynolds Report every couple of weeks. Put on by our film and tv class. Features what is happening at Reynolds. Students watch it in R block <p>Staff</p> <ul style="list-style-type: none"> Focusing on preparing for the updated reporting order on the April 24th Pro-d <ul style="list-style-type: none"> For more information, see https://www2.gov.bc.ca/assets/gov/education/administration/kindergarten-to-grade-12/student_reporting-brochure_for_families.pdf Anticipate 2 retirements: Rob Basi and Heather Coey in June
Chair's Report (Maryse)	<ul style="list-style-type: none"> Lots of emails from interested parents to participate in PAC (3 in addition to those here today). Staff appreciation event: Laurel, Netta and Maryse met to discuss staff appreciation (June 13 - donut wall; June 14 - ice cream cone event, students will help; June 15 - fruit and cheese platters). Volunteers are welcome but main roles are covered. It is nice to have multiple parents present to engage with teachers. They will circulate an email to the PAC attendees list. Maryse motions approval for up to \$1000 for staff appreciation event; Willow seconds the motion. Netta will arrange thank you gifts for retiring parents. Maryse motions for approval of up to \$100 for retirement gifts, Willow seconds the motion.
Treasurer's Report (Laurel)	<p>April 26, 2023</p> <p>Operating Account:</p> <p>March 31st Bank Statement balance is \$588.65, the only activity being a \$1.95 service charge. There are no outstanding cheques.</p> <p>Gaming Account:</p> <p>March 31st Bank Statement: the balance is \$18,861.99 which includes a reimbursement cheque to the school for \$4463.52. There is one outstanding cheque for \$14.43.</p> <p>April 14 Gaming Cheque was issued to the school for \$6637.34. At this time there are pending expenses of \$4654.45 which brings the total available to \$7555.77.</p> <p>Recommended Gaming Budget Adjustment</p> <p>Musical Theatre was over-budget by \$116.37. Drumming was over by \$65.37. Can we vote to approve covering the extra funds? Laurel motions that PAC approve these overages; Willow seconds the motion.</p> <p>Also, last year the Grade 9 Program purchased scarfs for \$2796.98 with the idea of asking PAC to cover a portion of the amount over a 3 year period. Last year they received \$1094.10, this year they received \$825.00 which leaves a balance of \$877.88. If there are adequate funds left in the gaming account after all other budgeted items have been paid out would the PAC consider covering this amount in June? Maryse motions to approve the last payment on the scarves (\$877.88) if the funds are available by the June meeting; Peter seconds it.</p>

	<p>PAC School Account As of April 14th the balance is \$2593.00.</p> <p>Gaming Grant Application for next year is due by June 30th</p>
VCPAC update (Jason)	<ul style="list-style-type: none"> See summary in annual report below and action item related to the upcoming BCCPAC convention outlined in the last bullet.
New / Other Business	<p><u>PAC AGM</u></p> <ol style="list-style-type: none"> 1. Quorum confirmed. 2. AGM agenda confirmed. 3. AGM minutes from last year approved. 4. Annual reports: <p>Annual Treasurer's Report 2022/23 Submitted by Laurel Hovey April 21, 2023</p> <p>The Annual Reporting this year differs from previous years in that it includes information about the current school year (2022/23) rather than simply a <i>Statement of Operations and Changes in new Assets</i> for the Year ended June 30, 2022.</p> <p>The following link is what would traditionally have been what was presented as the Treasurer's Annual Report. The report was created at the end of the last fiscal year by Alice Xu, the previous Treasurer.</p> <p>2022(23) Financial Stmts.xlsx</p> <p>The Executive felt that up-to-date information is a more pertinent reflection of the PAC's annual financial activity so included is the link below showing all Gaming Budget Expenses up to April 17th. The majority of gaming invoices have been received but a request has gone out to all those who still have unspent funds to submit them by May15th.</p> <p>2022/23 Budget Expense Worksheet</p> <p>Operating Account activity has been very limited. Income being a \$250.00 Parent Education Grant. Expenses include \$1.95 monthly service charges, \$210.00 for the Climate Anxiety Parent Ed Presentation and \$66.23 for the Festive Treats Staff appreciation.</p> <ul style="list-style-type: none"> Jessica motions to receive the report as is, Jason seconded. <p>Chair Report from Chair, Maryse Neilson April 26, 2023</p> <p>The past year has been my first year on the PAC, my first year as a parent at Reynolds, and my first year as the Chair.</p> <p>Highlights:</p>

- **Welcome evening** with PAC and Principal in August 2022 provided a nice opportunity to meet face to face and become familiar with the PAC as a new participant;
- **Fundraising** through a direct ask as part of student fees solicited a significant fund for staff appreciation;
- **Gaming Grants** were distributed to many innovative projects detailed in the Treasurer's report in both fall and spring;
- **Staff Appreciation** at the winter holiday marked a new tradition to continue – home made baked goods were well received with one teacher writing to share it felt like a "warm hug";
- **Parent Education Grant** secured with Vic High PAC to host **Kate O'Connor** in January on "Climate Change Hope". Event was online and attended by only 20 + families and was a fantastic presentation;
- End of year **Staff Appreciation** planned and will be carried out over three days in mid June.

To do:

- Constitution and by-law review over summer 2023
 - Committee structure
 - PAC orientation package
 - Streamline and organize fundraising – direct asks with school fees at start of year
 - Streamline and instruction package for Gaming grant applications
 - Communications Strategy and platforms
- Hanne motions to receive the report as is, Peter seconded.

Reynolds PAC-VCPAC Liaison AGM Report 2023

Submitted by Jason Cruikshank, April 23, 2023

Meetings held virtually every month, except December, representation from many (but not all) schools

Highlights:

- Safety topics - toilet smashing, racial & gender based violence support/education;
 - lock box at Mt. Doug for anonymous questions
 - Supporting schools in the cuts to daytime custodians
 - Supporting teachers w/ prep time, class sizes, composition, work load
 - Fall 2022 municipal election candidates support & involvement
 - Police liaison program - keep or dismantle? (SD 61 board decision but PACs can weigh in)
 - Presentation on indigenous studies by Dr. Shelly Niemi, Director of Indigenous Education (SD 61), at VCPAC AGM - very informative (& a recording is available)
 - Push for the release the updated and renamed Inclusive Education Policy Manual by the BC government without further delay
 - Launch of the Inaugural Celebration of Excellence and Achievement (COEA) for Students of African Descent - June 22, 2023
 - SD61 budget initiatives & priorities
 - Representation to 2023 BCCPAC AGM May 5/6 in Richmond; Tracy (president) to run for elected position. Tracy can proxy vote for Reynold's PAC - either we do our research and tell us how to vote OR we can empower her to vote. We will receive the motions and could use this to determine how Reynolds PAC would ask our proxy to vote. Resolutions are not yet available. Maryse and Jason will coordinate and communicate with the PAC via the updated email list of attendees.
- Willow motions to receive the report as is, Jessica seconded.

	<p>5. PAC elections for 2023/24: Chair - Maryse nominated and accepted Vice Chair - Peter Tyrell nominated and accepted Secretary - Pauline Robertson nominated and accepted Treasurer - vacant Director at Large - Netta Brown acclaimed Director at Large - Jessica Koski acclaimed Director at Large - Melody Burns acclaimed</p> <p>6. AGM concluded</p>
Adjourned	Meeting adjourned at 8:06 pm

Note: Minutes considered draft until formally approved at the next PAC meeting

Next Scheduled Meeting: June 7, 2023