

## PAC MEETING MINUTES

November 1, 2023

7:00 p.m. Library

**Attendees:** Maryse Neilson (Chair), Peter Tyrrell (Vice Chair), Pauline Robertson (Treasurer), Melody Burns (Secretary), Aaron Norris (Principal), Marc Lerman, Alanna Kellar, Hanne Smaadahl, Jessica Koski, Netta Brown

**Regrets:** Brendan Berbenuik

ITEM	INFORMATION
1. Opening (Maryse)	<ul style="list-style-type: none"> <li>• Call to order at 7:00pm. Welcome!</li> <li>• Land acknowledgement</li> </ul>
2. Agenda	Reviewed & approved moved by Marc, seconded by Jessica
3. Minutes	<a href="#">October 4, 2023 minutes</a> approved as circulated moved by Peter, seconded by Jessica
4. Chair's Report (submitted by Maryse)	<p>Correspondence</p> <ul style="list-style-type: none"> <li>• VCPAC and BCCPAC (included in VCPAC report below)</li> </ul> <p>Other</p> <ul style="list-style-type: none"> <li>• Social Media update – Alanna and Brendan - Brendan created a logo for PAC consideration. <b>Maryse will work with Alanna to get social media parameters drafted and a mockup of content to bring to the Dec meeting.</b></li> <li>• Parent Education Grant - Grant application filled out by Marc and will be submitted Friday Nov 3. Speaker will be presenting on Jan 24 with the topic of "effective strategies for challenging behaviours." \$250 honorarium rather than her usual fee. Aaron suggested inviting middle schools. Fee for registration was discussed but ultimately the PAC decided to use pre-registration to gain parent commitment.</li> <li>• PAC orientation package – ongoing – goal to have for next year</li> <li>• Signing authorities – Maryse, Peter, Pauline and Melody to meet at TD at corner of Fort and Foul Bay at date to be determined to change signing authorities on accounts. Melody's appointment is set for November 6 at 4pm. Other's to confirm appointments according to their schedules.</li> <li>• Staff appreciation ideas - Netta and Laurel did baking last year. <b>Netta will repeat efforts of last year, Pauline will assist with online registration. Thurs Dec 21. Peter and Marc will attend to help.</b> PAC will purchase purdy's chocolates from the music fundraiser. \$500 approved for use and an additional \$500 for a purdy's chocolate order. <b>\$1000 total approved from PAC budget for winter staff appreciation.</b></li> </ul>
5. Treasurer's Report	<p>Recent activities</p> <ul style="list-style-type: none"> <li>• Signing authority transition in progress</li> <li>• Figuring out how to get online statements for TD accounts</li> <li>• Have access to the Google account (!)</li> <li>• Bank statements (as of Sept 1, 2023 per Maryse)</li> </ul>

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	<ul style="list-style-type: none"> <li>○ Gaming = \$2,198.91</li> <li>○ Operating = \$578.80</li> <li>○ PAC online donations (managed by school) = \$1492.07</li> </ul>
<p><b>6. VCPAC Representative Report</b></p>	<p>Members were asked to read and review the VCPAC newsletter in advance:  <a href="https://mailchi.mp/347e91ec3ab9/vcpac-snips-newsletter?e=013e190a4f">https://mailchi.mp/347e91ec3ab9/vcpac-snips-newsletter?e=013e190a4f</a></p> <p>(a) The first concern is around fees or deposits that families are asked for to cover the cost associated with text books and other resources that support learning in the classroom.</p> <p>THE ASK OF PARENTS: The VCPAC would like to know what your experience is with fees or deposits for classroom resources at your school(s) in SD61. Do you have concerns about the cost or other things related to deposits of funds being asked for by your school? Is it transparent what the funds are being used for?</p> <p>(b) The second concern is about outdated resources (text books or other documents) being used in classrooms. One example that was given was a Law 12 text book that is at least 10 years (if not 20 years) out of date, and the content does not reflect changes made to family law and current language around legal rights. Recognizing that teachers have autonomy with regards to the resources that they use in their classrooms, VCPAC wants to look into if there is a SD61 policy or guidelines around the use of outdated classroom resources.</p> <p>THE ASK OF PARENTS: The VCPAC would like you to take a look at the classroom resource material that your students use and identify the copyright dates, and let us know if you have any concerns about classroom resources being outdated.</p> <p><b>(3) BCCPAC town hall</b>  Date: November 8th  Time: 7:00 pm - 8:30 pm  Where: on Zoom  <b>Format:</b> The event will begin with a short plenary session, followed by breakout sessions  Registration required.  Members who register by November 5th will be able to submit up to 3 questions which may be selected for discussion at the Town Hall.  More information in VCPAC Snips Newsletter of 30 October.  <a href="https://mailchi.mp/1f6e3fad5f4a/vcpac-snips-newsletter?e=013e190a4f">https://mailchi.mp/1f6e3fad5f4a/vcpac-snips-newsletter?e=013e190a4f</a></p> <p>feedback from parents for classroom resources. VCPAC is wanting to find out about SD61 outdated resources.</p> <p><b>Alanna asked if we need to communicate these types of requests out to Reynolds parents at large? This may be content for PAC social media platforms.</b></p> <p><b>Hanne will attend in-person to ask what format they want for feedback - combined from Reynolds or individual parents in SD61.</b></p>

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<b>7. Principal's Report</b> (Aaron)	<ul style="list-style-type: none"> <li>● Reynolds' Emergency Preparedness Posture - update postponed to December principal's report</li> <li>● Reynolds Gives campaign - raised over \$20 000 - bake sales, bottle drive, carwash, volunteer opportunities, talent show, movie night, celebration on Oct. 13</li> <li>● Fall sports - championships, boys soccer (Colonist Cup final Thursday), volleyball, field hockey, cross country</li> <li>● Halloween Dance - over 200 participants</li> <li>● Blow out the dust concert - Thursday</li> <li>● Parent/Teacher interviews - feedback - wants to know about the split virtual/in-person; could be a good subject for the insta/FB channel once it's set up.</li> <li>● Grad parent meeting</li> <li>● Ministry Assessments Wednesday/Thursday</li> <li>● Learning Updates - first one end of November</li> <li>● November Pro-D - Anti Racism with CREAN, Assessment/Learning Update focus</li> <li>● Remembrance Day - Black excellence focus</li> <li>● Feeding Futures funding - providing funds for food security for students in need while at school, partnership with <a href="#">Flourish</a>. Breakfast option being provided in December for free to all. Call out to parents in the area to support this at the school. The Ministry has guaranteed funding for three years for food support.</li> </ul>
<b>8. New / Other Business</b>	<ul style="list-style-type: none"> <li>● Constitution and Bylaw vote. <b>MOTION:</b> <i>"To accept all changes to the Constitution and Bylaws as presented."</i> <b>Pauline moved, Mark 2nd. All in favour - motion passed.</b></li> <li>● Funding and Budget Committee Recommendations:             <ul style="list-style-type: none"> <li>○ Jessica, Peter, Maryse, and Pauline met on October 25, 2023 to review the Fall cycle of 2023/24 gaming grant funding requests. Fourteen requests were received, totalling \$16,784.70.</li> <li>○ Available funding for the year = \$22,558.91 (\$2,198.91 carry-forward from 2022/23 + \$20,360 grant for 2023/24).</li> <li>○ All requests were reviewed against Community Gaming Grants criteria (Community Gaming Grants: 2023 PAC &amp; DPAC Guidelines &amp; Conditions, section 4.1). Consideration was also given to the completeness and transparency of each application. Some questions were identified (requests # 4 and 13) which have been forwarded to the relevant requestor for clarification; as of Friday, no response received from either.</li> <li>○ Committee's recommendations are outlined on the following page. In summary, fully fund all requests received with one exception and the following note:</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"><li>○ #8 – not funded at this time due to lack of detail on how funds would be spent; encourage this request to be re-submitted for funding</li><li>○ #11 – fund half of travel expenses (in addition to fully funding registration fees) and encourage students to fundraise for remainder of travel costs</li><li>○ If the Committee's recommendations are approved as presented, this would leave \$11,724.21 available for the Spring cycle of 2023/24 funding requests.</li></ul> <p><b>MOTION:</b> <i>To accept the Funding and Budget Committee's recommendations for funding Fall 2023/24 Community Gaming Grant as presented.</i></p> <p><b>Pauline moved, Peter 2nd</b></p> <p>It was noted that there is a lack of student led funding requests that Aaron will bring to the Principal's advisory committee for input.</p> <p><b>All in favour - motion passed</b></p>
<b>9. Adjournment</b>	Meeting adjourned at 8:35pm

**Next Scheduled Meeting:** December 6, 2023 @ 7:00pm in the Library

*\*\* Note: Minutes considered draft until formally approved at the next PAC meeting \*\**