



PAC MEETING MINUTES

December 6, 2023

6:30 p.m. Library

Attendees: Maryse (Chair), Peter (Vice Chair), Pauline (Treasurer), Aaron Norris (Principal), Alanna Kellar, Hanne Smaadahl, Netta Brown, Peter Smidlow, Jidra ? and two sons

Regrets: Melody Burns (Secretary), Jessica Koski, Brendan Berbenuik

ITEM	INFORMATION
1. Opening (Maryse)	<ul style="list-style-type: none"> • Call to order at 6:31pm. Welcome! • Land acknowledgement
2. Agenda	Reviewed & approved by Netta, seconded by Hanne
3. Minutes	November 1, 2023 minutes approved by Peter, seconded by Netta
4. Chair's Report (submitted by Maryse)	<p>Correspondence</p> <p>Parent Education Event funding approved – theater booked</p> <p>Several community events that were forwarded to Hollie to post to Reynolds App</p> <p>Request from reporter re: grading system (did not respond)</p> <p>Other</p> <p>All other items require discussion during the meeting and are on the agenda.</p> <p>Winter Staff Appreciation Update</p> <p>Parent Education Event Volunteers required (Wed Jan 24):</p> <ul style="list-style-type: none"> - Aaron suggests Emily Kirzinger (Vice Principal) for promotion and marketing (create on canva, post everywhere) - Maryse will handle Eventbrite registration (create event, manage registration) - Coordinate refreshments - Netta, Peter, Alanna volunteer for onsite work at event (registration, set up, clean up, refreshments) - need to invite feeder schools <p>Chair's report approved by Peter, seconded by Netta.</p>
5. Social Media update (Alanna)	<p>Logo has been mocked up. Have been considering how best to set up an Instagram account: who would be admins, what approval workflow for posting content is best, and what kind of content are we interested in. Could include content re teacher appreciation, meeting schedules, meeting agendas, PAC contact info, bylaws and fund distribution. Googled other examples of high school PAC Instagram accounts but examples are mostly American and primarily consist of principal's reports. We could reflect other ways parents are involved in school and student lives, and do a parent survey to see what they're interested in and if there are barriers to getting involved.</p> <p>Alanna and Maryse and anyone else interested will plan on meeting to create a working document on our social media approach, with something to launch hopefully in January 2024.</p>

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<p>6. Treasurer's Report (Pauline)</p>	<p>Transition of signing authority & online access has been completed. Funding approval letters have been sent to administration for distribution to staff applicants. Account balances (as of Nov 30; I should have updated statements for the meeting):</p> <ul style="list-style-type: none"> • TD operating = \$575.00 (last transaction was cheque that cleared on Jan. 31, 2023) • TD gaming = \$22,480.01 (last transaction was cheque that cleared on Oct. 19, 2023) • school donation account [online donations for teacher appreciation] = \$4,223.00. I will be submitting an invoice for the chocolates ordered for teachers (\$567.00). <p>Received a "PAC Gaming Control Self-Assessment Questionnaire" from the Gaming Policy & Enforcement Branch. ("The questionnaire is designed to provide us with an overview of your PAC's governance, internal controls, financial management, reporting, and compliance practices. Your responses will help us better understand your processes to identify areas where we can offer support and guidance, without conducting a formal audit.") Due Dec 13.</p> <p>MOTION: <i>To approve the re-submitted \$2250 request for "Success (Awards) Night" gaming request as presented from the 2023/24 Community Gaming Grant.</i> Moved by Maryse, seconded by Peter. Motion passed.</p> <p>Motion to approve treasurer's report: approved by Hanne, seconded by Netta.</p>
<p>7. VCPAC Representative Report (Hanne)</p>	<p>Topics of interest to Reynolds PAC Mt Doug fundraising to support all high school kids' participation in athletics. Goal: remove barriers for participation (travel, equipment), 100K, endowment fund. If other schools are interested in doing something similar, Mt Doug rep is willing to share experience with other schools.</p> <p>Response to questions arising at our November 1st PAC meeting: Feedback to VCPAC – confirmed that it is ok to send individual feedback directly to the info@vcpac.ca mailbox. No need to collate feedback from the PAC or school.</p> <p>Reminder that any parent can sign up and get on the VCPAC email list (as member at large). Not just for the school reps.</p> <p>Question on "School Resources" is still open for feedback. On the VCPAC website, https://www.vcpac.ca.</p> <p>The feedback received so far on the "School Resources" (outdated textbooks), has been forwarded to the SD 61 School Board. Should show up on their minutes from the October 2023 meeting.</p>

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	<p>Topics discussed at VCPAC meeting: Presentation: Gangs in Victoria Topic: Police and Parent Community for Our Children Time: Thursday, December 7th, 6:30-8:00pm Join Zoom Meeting https://us02web.zoom.us/j/87899919487?pwd=QIN6MHJINnZQRHRobFJwZmdCYmw1dz09 Meeting ID: 878 9991 9487 Passcode: 587068</p> <p>Children and social media info session in the new year. VCPAC is looking into organizing a session in Q1-2024.</p> <p>Presentation: Everything you'd want to know about PAC (BCCPAC) in presenting their "PAC 101" workshop during the December 12th 2023 regularly scheduled VCPAC meeting from 7-9pm. This meeting will be ONLINE only via the zoom link below. https://us06web.zoom.us/j/87514226626?pwd=RDFKaWl1RG1NTkFFaG9hcmE4MCt3Zz09</p> <p>VCPAC Snips Newsletter (mailchi.mp) Regarding International students: It seems the SD 61 School Board is mostly focused on how individual schools are currently advertising and recruiting international students. Trustees don't seem to be discussing this topic in a larger context around catchments, growth and diversity. VCPAC will approach someone in the district to present to VCPAC on the findings around international students as well as how the school board is planning for growth in certain areas that are likely to result in overcrowding.</p> <p>More info: 1.-October-30-2023-Board-of-Education-Meeting.pdf (sd61.bc.ca) 1.-Education-Policy-and-Directions-Committee-Meeting-Packup-Nov-6-2023-2.pdf (sd61.bc.ca)</p> <p>VCPAC Treasurer's Report A very healthy budget (~ \$27,000) BCCPAC fees can be covered/reimbursed.</p>
8. Principal's Report (Aaron)	<ul style="list-style-type: none"> ● Assessment Palooza: over 600 students wrote in November (Literacy 10 and 12, Numeracy 10) ● January FRAL assessment ● Blow out the dust band concert Nov. 2

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	<ul style="list-style-type: none"> ● Remembrance Day Assemblies ● End of Term 1 ● Learning Updates! - Parent Connect. Self-assessment and goal setting have been added to report cards. ● Post Secondary Information Night November 22 - University reps invited to provide info to students and parents. ● Grads <ul style="list-style-type: none"> ○ Photos ○ Winter Formal, 2/3 of grads booked to attend ● Upcoming Winter Concerts ● Cultural Day - November 29th - celebrating other cultures of students at Reynolds ● Athletics: <ul style="list-style-type: none"> ○ Soccer <ul style="list-style-type: none"> ■ Sr boys Colonist Cup, Islands, Provincial Champions ■ Jr Boys Island Championships ○ Volleyball <ul style="list-style-type: none"> ■ Jr Boys, Jr girls (2 teams), Sr girls ■ Sr Boys @ Provincial Championships Nov. 27-30 ○ Cross Country <ul style="list-style-type: none"> ■ Sr girls 2nd in the province, jr athletes competed as individuals ● Have been running Tue/Wed/Thu morning breakfasts, will be expanding to every morning, lunch service starting January. Targeting students for whom food security is a challenge (estimated as much as 20% of student population), but any family can choose to participate.
<p>9. New / Other Business</p>	<p>Emergency Preparedness, Emily Kirzinger Vice-Principal Postponed for a future PAC meeting due to time constraints.</p> <p>Winter Staff Appreciation (Pauline) Purdy's chocolate for staff given to administration to be distributed next week.</p> <p>(Netta) Dec 21 will be Cookie Day, 30 dozen cookies needed. One response to baking request so far, more prompting needed. Maryse offers 3 dozen. Aaron suggests using large coffee urn, Netta to purchase the coffee supplies. Pauline, Marc?, Peter to help the day of at 10:30am.</p> <p>Reframing PAC Donations Currently the school cash online donation request specifically targets "staff appreciation" as the goal. Could reframe to include money to assist with emergency preparedness, school meal funding.</p>

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	Hanne got information from a school district contact indicating that tax receipts for donors via school cash online would be possible. Aaron got the opposite information from his contacts - he will recheck.
10. Adjournment	Meeting adjourned at 7:24pm

Next Scheduled Meeting: February 7 2024 @ 7:00pm in the Library

*** Note: Minutes considered draft until formally approved at the next PAC meeting ***