

PAC MEETING MINUTES

April 2, 2025
7:00 p.m. Library

Attendees: Maryse Neilson, Peter Tyrrell, Bruce Bidney, Megan Boniface, Pauline Robertson,
Marc Lerman, Hanne Smaadahl, Brendan Berbenuik

Regrets: Jessica Koski, Alanna Kellar

ITEM	INFORMATION
1. Opening (Maryse)	<ul style="list-style-type: none"> • Call to order at 7:03 pm. Welcome! • Land acknowledgement
2. Agenda	April 2, 2025 Agenda approved by x, seconded by y
3. Minutes	February 12, 2025 minutes approved by Marc, seconded by Pauline
4. Chair's Report (Maryse)	<p>See Appendix A - chair's report</p> <p><u>Staff Appreciation Ideas</u> 80-100 staff. \$1600 in the kitty. Himalayan Flavours - charter the restaurant or have them cater? Maybe on June 26 (course completion day). Marc has a catering contact - will check on price point. Ice cream made by students (Melissa Pucket).</p> <p><u>Recruitment</u> Bruce can help out by inviting feeder school parents to an info night open house. Admin can probably help out financially, too. Put together a one-page handout. Can put out a table on Meet the Teacher night to talk to parents and give handouts. Admin can add something to the TWAR about needing PAC exec.</p>
5. Treasurer's Report (Pauline)	<p>See Appendix B - treasurer's report</p> <p>Report approved by Marc, seconded by Hanne.</p>
6. VCPAC Representative Report (Hanne)	<p>Nominations are now being accepted for the 2025/2026 VCPAC Executive. The Annual General Meeting will take place on April 30 from 7-9 pm at Rogers Elementary, as well as on Zoom. As per our Bylaws, a quorum of 15 PACs represented in the room (no proxy votes are permitted) is required to elect the new executive.</p>

REYNOLDS PAC MEETING
April 2, 2024



ITEM	INFORMATION
	<p>The VCPAC executive has prepared a <u>Draft Letter - 2025-2026 Budget Initial Feedback Survey</u> addressing some concerns around the budget engagement process</p> <p>SD61 Budget</p> <p>The Greater Victoria School District is inviting our community to engage in the 2025-2026 <u>budget development process</u>. Below are a few ways you can get involved. All questions and comments will be read and considered throughout the budget process.</p> <p>Submit Your Budget Questions and Feedback</p> <p>Starting April 1, our community will have an opportunity to submit questions and feedback on the budget:</p> <ul style="list-style-type: none">• Question Submission: https://forms.office.com/r/K7vVSb7Y7F• Opens: April 1, 2025 at 5:00am• Closes: April 7, 2025 at 4:00pm <p>Virtually Attend the April 2 Special Budget Meeting</p> <p>On April 2, the 2025-2026 Budget will be presented at the Special Budget Meeting.</p> <ul style="list-style-type: none">• Meeting Link: https://www.youtube.com/@sd61schoolsboardmeetings/streams• Date: Wednesday, April 2, 2025• Time: 6:30pm to 8:00pm• Agenda: A <u>meeting agenda</u> will be available on April 1 <p>Virtually Attend the April 8 Special Board Meeting</p> <p>On April 8, a second Special Board Meeting will take place to conduct the three readings of the 2025-2026 Annual Budget Bylaw.</p> <ul style="list-style-type: none">• Meeting Link: https://www.youtube.com/@sd61schoolsboardmeetings/streams• Date: Tuesday, April 8, 2025

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ITEM	INFORMATION
	<ul style="list-style-type: none">• Time: 6:30pm to 8:00pm
7. Principal's Report (Bruce / Megan)	<p>Just back from Spring Break.</p> <p>Musical wrapped up just before the break - great production.</p> <p>Reynolds Reybots are going to Houston, doing a big bottle drive this weekend, other fundraising and looking for sponsorship. 17 students going.</p> <p>Badminton starting up. Was just a club, now a team.</p> <p>Girls soccer is hosting the Island Tournament this year.</p> <p>Rugby has started up, but can't play on the field due to so much rain recently.</p> <p>Federal election candidates are going to come speak at the school this month.</p> <p>Clam dig and salmon bake planned for staff at Bamberton for Pro-D April 28.</p> <p>256 new incoming students to grade 9 in the coming year (230 is typical). 56 are French Immersion.</p> <p>Student learning survey went out, open until May 2. Helpful to guiding school policy, will share some data with PAC when the survey closes. Parent survey is shorter, and has just gone out. Parents who fill out the survey can win donuts for their kid's class.</p>
8. New / Other Business	
9. Adjournment	Meeting adjourned at 7:35 pm

Next Scheduled Meeting: May 7 2025 @ 7:00pm in the Library

*** Note: Minutes considered draft until formally approved at the next PAC meeting ***



Appendix A - Reynolds PAC Chair's Report

April 2025

- PAC Calendar for 2025/26 year:
 - September meeting (delay to before meet the teacher event)
 - Gaming Grant presentations
 - AGM
 - Gaming Grant deadlines – fall and spring
 - Staff Appreciation – winter and end of year
- Staff appreciation in June –
Please bring your ideas for end of year staff appreciation. If you have an idea, be prepared to support it with staffing if necessary

We will need to also purchase a thank you gift for any retiring staff.

Previous years ideas include:

- Donut wall
 - Individual charcuterie boxes
 - Multiple days in a row of treats (ice cream cones made by students with teacher Melissa Puckett, charcuterie spread in staff room, and donut wall)
 - Hot dogs/bbq
- PAC recruitment and retention – we will need to recruit more PAC members and start looking at key positions for future years. Need to have a Vice Chair in September who will be committed to taking on Chair position by September 2026. Please consider your own commitment and come prepared to provide it at the May and June meetings so we have an idea of what recruitment needs to look like.

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Appendix B - Reynolds PAC Treasurer's Report
April 2025

1. Account Balances

Account & Purpose	Balance as of March 31, 2025 (except where noted)	Update since last report
TD Operating	\$16.28	- \$1.95 monthly plan fee
TD Gaming	\$17,165.36	- \$7,156.96 reimbursement to Reynolds PENDING: - \$100 BCCPAC membership fee
School Online Donation Account	\$1,630.22 (pending confirmation by school)	- \$450.00 volleyballs → incorrect charge; reversal requested - \$26.24 first aid supplies - \$885.24 bullhorns - \$375.00 December staff appreciation donuts PENDING: + \$450.00 correction noted above

2. 2024/25 Gaming Grant Funding

- Spring funding letters sent out February 13.
- Some expenses submitted thus far have been slightly over-budget. Messaging (also included in Spring funding letters) is that we are unable to fund expenses above what was approved.

Respectfully submitted by Pauline Robertson