

PAC MEETING MINUTES

May 7, 2025
7:00 p.m. Library

Attendees: Maryse Neilson, Peter Tyrrell, Bruce Bidney, Megan Boniface, Pauline Robertson,
Marc Lerman, Hanne Smaadahl, Brendan Berbenuik

Regrets: Jessica Koski, Alanna Kellar

ITEM	INFORMATION
1. Opening (Maryse)	<ul style="list-style-type: none"> • Call to order at 7:00 pm. Welcome! • Land acknowledgement
2. Agenda	May 7, 2025 Agenda approved by Marc, seconded by Hanne
3. Minutes	April 2, 2025 minutes approved by Marc, seconded by Hanne
4. Chair's Report (Maryse)	<p>See Appendix A - chair's report</p> <p>Himalayan Flavours looks like the best option for Staff appreciation. Maryse will provide a writeup, and admin will make a sign up sheet for the two shifts. Maryse will make a card or something for each table. Motion to approve by Pauline, seconded by Peter.</p> <p>Admin has sent out PAC recruitment letter already to feeder schools but will send again after grade 8 visits to Reynolds on May 15.</p> <p>Marc will take Chair position next school year. Maryse's last meeting as chair will be June, then Marc will chair in September. Peter will be leaving, but will help out before the September meeting.</p>
5. Treasurer's Report (Pauline)	<p>See Appendix B - treasurer's report</p> <p>Report approved by Marc, seconded by Brendan.</p>
6. VCPAC Representative Report (Hanne)	<p>See Appendix C - VCPAC rep's report</p> <p>Question for Reynolds PAC: Does Reynolds bylaws allow for someone other than the named VCPAC representative to vote in VCPAC matters? If not, may I make a motion that we update our bylaws accordingly?</p> <p>Peter - doesn't seem to be any specific wording in our existing bylaws that says we will send a PAC exec member if the VCPAC rep can't make it. Maryse - probably need to update this at the next AGM.</p>

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ITEM	INFORMATION
7. Principal's Report (Bruce / Megan)	<p><u>Bruce</u></p> <p>Safety plan is still underway, will probably be ready in September. Much language about communication between admin and police.</p> <p>Mostly celebratory things happening in May. Robotics just back from Houston, having won a prestigious award.</p> <p>Grad showcase was great - there was a mini horse! Really interesting projects by the grads.</p> <p>Oregon high school choir came to do a workshop and singing with our choir.</p> <p>Marching band is practicing for parades.</p> <p>Sports teams are doing really well!</p> <p>Pro D took the staff to Bamberton for clam digging.</p> <p>Prom is coming May 24 at Ocean Pointe.</p> <p>VP Emily Kirzinger is moving to the district, Lindsay Johnson is coming to Reynolds as VP.</p> <p><u>Megan</u></p> <p>Moving to a universal Code of Conduct (same for all secondary schools). Common language will help when moving from school to school. Feedback given by all members on the draft code of conduct document.</p> <p>Will be drawing prizes for the student surveys filled out by parents later this week. Donuts for the student's class!</p>
8. New / Other Business	
9. Adjournment	Meeting adjourned at 7:5 pm

Next Scheduled Meeting: June 4 2025 @ 7:00pm in the Library

*** Note: Minutes considered draft until formally approved at the next PAC meeting ***

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Appendix A - Reynolds PAC Chair's Report
May 7, 2025

- PAC Calendar for 2025/26 year:

Submitted meeting dates to Hollie for year

- Staff appreciation in June:

1. Himalayan Flavours – restaurant on Quadra a short distance from Reynolds will provide buffet lunch, tea/coffee, and a soft drink to 80 staff for a price of \$19.99 per person less 10% (\$1599.20 – 10% = \$1439.28), plus 5% gst and a 15% gratuity for a total charge of:

\$1737.93 (gratuity on food only, not gst)

There would be a seating for 40 from 11:30 – 12:30 and a second seating for 40 from 12:30 – 1:30. They will provide this on the final staff only day Thursday, June 26.

2. Little Piggy Catering – quote is \$2500 (including tax and gratuity) and will include 2 types of quiche, 2 types of salads, cookies, drinks, and all delivery and set up/equipment etc. It does not include service which will require volunteers.

- PAC recruitment email sent to Bruce/Megan to forward to feeder schools on April 29.
- Marc has graciously offered to take on the Chair position next school year, so June will be my final meeting as Chair. I will remain on the PAC next year but not on the Executive. My parents are declining rapidly and I need to be increasingly available to them. Thank you Marc! I will work with Marc to transfer the reynoldspacchair@gmail.com email to him as well as any/all relevant materials.

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Appendix B - Reynolds PAC Treasurer's Report
May 2025

1. Account Balances

Account & Purpose	Balance as of May 7, 2025 (except where noted)	Update since last report
TD Operating	\$12.28	- \$1.95 monthly plan fee
TD Gaming	\$17,165.36	No change PENDING: - \$100 BCCPAC membership fee
School Online Donation Account	\$2,251.22	Some additional donations (pending follow-up with school)

2. 2024/25 Gaming Grant Funding

- No reimbursement claims from the school since February. A few individual invoices have been sent, so expect another request from school before long.

3. 2025/26 Gaming Grant Funding

- Applications open until June 30, so will be applying soon. Change in process this year (now requires a BCeID).

Respectfully submitted by Pauline Robertson



Appendix C - Reynolds VCPAC Rep's Report

May 2025

The VCPAC AGM took place on 30 April 2025 at Rogers Elementary and online.

Concerns had been raised related to the integrity and safety of the AGM process prior to the meeting and communicated in an email from the current VCPAC Executive.

The following is copied from that email:

"These included:

- A member of the nominations committee has indicated that they will not honour the decision made at the February 12th VCPAC General Meeting to allow hybrid voting, effectively disregarding the collective will of PACs and disenfranchising participants. To date, we understand that the nominations committee does not have consensus on this matter.*
- Further, we have recently experienced a hostile meeting environment at our last two meetings, which has resulted in PAC representatives feeling uncomfortable and potentially unwilling to participate.*
- In another area of concern, communication from the nomination committee has suggested that the nomination committee could vet candidates, instead of PACs.*
- Lastly, we have been made aware of a parent who is not a member of the nomination committee visiting PACs to speak to the election process.*

Given these issues, the path forward is unclear and requires a commitment to transparency, fairness, and respect. To that end, the VCPAC executive also recommends striking a new nominations committee composed of individuals not currently part of the current nominations committee, not nominated for the new executive, or are on the current executive (all but one who are not running in the upcoming election). The role of the new committee would be to verify the legitimacy of the process to date, establish a fair, transparent and respectful process for voting and facilitate the election in May.

We understand that this may cause inconvenience and frustration, but we firmly believe that resetting the process is necessary to uphold the values that VCPAC represents. It will also ensure that individuals seeking election are not on the nominations committee, and therefore will mitigate any real or perceived conflict of interest.

As the Constitution requires the AGM be held in April, the executive will not make these decisions unilaterally. Therefore, we will convene the regular general meeting at 7:00 p.m. tomorrow to vote on the following three recommendations, should there be a majority of support to add them to the agenda.

- 1. THAT a new nominations committee be created to verify the nominations process taken to date, to develop a respectful, fair and transparent voting process, and to facilitate the election of a new executive, and that the committee include the following:*
- 2. THAT hybrid voting (both virtual and in person) be allowed at the AGM, and*

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3. *THAT the VCPAC AGM be held on May 13, 2025."*

At the meeting:

After discussions around these topics there was consensus that the most important issue was the availability of hybrid voting (in person and virtual). It was determined that Zoom allowed for anonymous virtual voting that would be in line with the VCPAC Constitution. The result was that motions 1 and 3 did not pass. Motion 2 "THAT hybrid voting (both virtual and in person) be allowed at the AGM" passed and the AGM was conducted as scheduled.

Election of new VCPAC Executive

As the minutes of the meeting are not available yet, the below is my summary of the election of the new VCPAC executive. Any errors are mine, and the minutes will be the official record of the election.

Chair — 1st vote

- Nominated: Jenn Bird (Willows Elementary)
- Result: Yes 10, No 10, Abstain 3 → not elected

Chair — 2nd vote

- Nominated: Jenn Bird (Willows)
- Nomination from the floor: Saloumeh Pourmalek (Quadra Elementary)
- Result: Saloumeh 11, Jenn 6, Abstain 5 → Saloumeh Pourmalek elected VCPAC Chair

Vice-Chair

- Nominated: James Chaney (Oak Bay High)
- Nomination from the floor: Elanor Eason (Macauley Elementary)
- Results: Eleanor 7, James 14, Abstain 4 → James Chaney elected VCPAC Vice-Chair

Secretary

- Nomination from the floor: Jenn Bird (Willows)
- Results: Yes 13 , No 8, Abstain 4 → Jenn Bird elected VCPAC Secretary

Treasurer

- Nomination from the floor: Elanor Eason (Macauley)
- Results: Yes 18, No 3, Abstain 4 → Elanor Eason elected VCPAC Treasurer

Directors

- Nominated: Trevor Barry (didn't catch the school) → elected
- Nominated: Glenn May (Vic High) → elected

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- Nominated: Anna Warhurst (Spectrum) → elected
- Nomination from the floor: Stacey P. (I didn't catch last name or school) → elected

Reynolds VCPAC Rep

Given the recent events, a possible shift towards more in-person meetings and voting, as well as a very literal and detailed enforcement of the VCPAC Constitution, it is important that we have an alternate in case our VCPAC Rep cannot attend. Any executive member of Reynolds PAC can be an alternate.