

**Reynolds Secondary PAC  
Meeting  
September 18, 2025  
6:00 p.m. School Library**

**Attendees:** Bruce Bidney, Megan Boniface, Lindsay Johnson, Pauline Robertson, Marc Lerman, Hanne Smaadahl, Brendan Berbenuik, Sandra Owatz, David Coney, Jennie Bartosik, Natalie Erikson, Jennifer Scigliano, Desiree McCormick, Suzi Smart, Carlene Nex, Alfredo Gonzalez, Lisbet Rygnestad, Trena Trapp, Jackie Moore, Fernanda Rodrigues, Stella Wu, Jim Zhu, Sadie Greco, Maryte Onega, Jessica Huerta, Melissa Viens

**Regrets:** Maryse Neilson

ITEM	INFORMATION
<b>Opening</b> (Marc)	<ul style="list-style-type: none"><li>● Call to order at 6:02 pm. Welcome!</li><li>● Land acknowledgement</li><li>● Marc mentioned that the meeting needed to be concluded by 6:50 pm due to the 7 pm Meet the Teacher event. Agenda items not discussed will be moved to the next meeting, scheduled on Oct. 1, just 13 days from this meeting. The next meeting is to serve as our Annual General Meeting (AGM)</li><li>● Pauline agreed to serve as recording secretary for the meeting due to vacancy of the Secretary position.</li></ul>
<b>Agenda</b>	Moved by Hanne, seconded by Pauline. Approved
<b>Minutes</b>	Moved by Marc, seconded by Pauline. Approved
<b>Saanich Police School Liaison</b>	<p>Bruce introduced Const. Dionne Birwistle who serves as the Police officer attached to Reynolds Secondary.</p> <p>Const. Birwistle gave a presentation about his role and responsibilities relating to his liaison work with the school. He defined the role as being a “Police member in School” and stressed the educational, collaborative, and school community-based work he is mandated to do. Our school is one of 14 schools he supports. Much of his heavy workload on the matter has to do with lack of staffing in the force, etc.</p> <p>His goals in serving as school liaison are: 1) to build relationships and support the administration, 2) to build relationships and support students, and 3) to keep student (kids) names out of police reports by working proactively to help prevent problems before they occur.</p>

ITEM	INFORMATION
	<p>Whenever in the school, Dionne will report and sign in with the office and be in full uniform due to legal obligations. He plans to also attend evening extracurricular events as required</p>
<p><b>Chair's Report</b> (Marc)</p>	<p>Marc stressed the important task of Nominations to the PAC Executive. He reviewed the existing slate of Executive members and highlighted the need for volunteers to serve as Vice Chair, Secretary, and Director at large. If no volunteers express desire to serve, Marc, Pauline, and Maryse agreed to serve as Chair, Treasurer, and Director at Large respectfully. The Executive slate will be formalized during the Annual General Meeting (AGM) scheduled for Oct. 1, 2025, 7 pm.</p> <p>Brendan and Alanna agreed to continue serving as our social media coordinators.</p> <p>.</p>
<p><b>Treasurer's Report</b> (Pauline)</p>	<p>September 2025 Treasurer's report was circulated and Pauline highlighted salient information.</p> <p>Pauline reviewed the timing of the Fall Gaming Grant submissions and adjudication process for consideration. Formal agreement on dates and times to be discussed at next meeting (Oct. 1).</p> <p>Motion: That Reynolds PAC renew its BCCPAC membership for the 2025-26 year and be funded either by our Gaming grant funds or as reimbursement from BCCPAC. Moved by Suzi Smart, seconded by Pauline. Approved</p>
<p><b>VCPAC Representative Report</b> (Hanne)</p>	<p>No update. VCPAC meeting held same time as this PAC meeting.</p> <p>During the AGM a motion will be tabled to amend our By-laws to ensure our PAC is able to have any Reynolds PAC Executive members attend a VCPAC meeting. This will be useful to support the VCPAC representative whenever a meeting schedule conflict occurs. The burden of attending every VCPAC meetings during a school year should not be left to just our VCPAC Representative.</p>
<p><b>Principal's Report</b> (Bruce / Megan/Lindsay)</p>	<p>Lindsay, new VP at Reynolds, introduced herself and gave an outline of her role in coordinating the Grad 2026 and "Reynolds Gives" mandates.</p> <p>Bruce reported approximately 90 staff, 1,000 students, 84 international students populated the school this 2025-26 year. The school is full to capacity as has been the case for the recent past.</p> <p>He stressed the importance and application of the revised Code of Conduct.</p>

ITEM	INFORMATION
	<p>There is a new Indigenous space at the school staffed by Gordy Bear to execute programming.</p> <p>Activities for this school year are well under way. They include: musical(s) auditions (much interest), Band participation, Wednesday Support Block (which began on Sept 17<sup>th</sup>), and Peer Tutoring opportunities for students both in the Peer role and for students wishing support in their studies. The annual Corn Roast welcoming the school community was a success.</p> <p>The year's first Pro D day is on September 22. Part of the day will take place at Playfair Park with an Indigenous focus to the event and collaboration with Saanich restoration.</p>
<b>New / Other Business</b>	<p>Marc mentioned that 2 Staff Appreciation events are sponsored and organized by our PAC. One is in December and the other in May/June. He asked for ideas. Execution of the Winter Staff appreciation planning should begin in October for booking purposes, etc.</p> <p>Our December 3, 2025, 7 pm meeting conflicts with a Band Concert. It was decided to move the meeting to December 10, 7 pm.</p>
<b>Adjournment</b>	Meeting adjourned at 6:48 pm

**Next Scheduled Meeting:** October 1, 2025, 7 pm in School's Library. This meeting serves as PAC's Annual General Meeting (AGM).