

REYNOLDS SECONDARY PAC
Meeting
November 5, 2025, 7 pm
School Library

Attendees: Marc Lerman, Pauline Robertson, Shannon Cross, Hanne Smaadahl, Sadie Greco, Jenn Scigliano, Erin Prescott, Alanna Kellar, Bruce Bidney, Megan Boniface, Lindsay Johnson

Regrets: Maryse Neilson

Call to order at 7:03 pm

1. Welcome and Territorial Acknowledgement

The meeting was opened with a territorial acknowledgement. Round table introductions were completed for new attendees.

2. Approval of Agenda

November 5, 2025 Meeting Agenda approval: Moved by Hanne Smaadahl; seconded by Pauline Robertson; Approved unanimously.

3. Approval of October 1, 2025 Annual General Meeting Minutes

October 1, 2025 Annual General Meeting Minutes approval: Moved by Marc Lerman; Seconded by Hanne Smaadahl; Approved unanimously.

4. Chair's Report

- a. Gaming Grant Adjudication Meeting: Marc expressed gratitude to Pauline for organizing the grant request applications, preparing the adjudication material (including final presentation), and for hosting the adjudication meeting.
- b. VCPAC–Conveyance of Constitution/ByLaws amendment: Marc reached out to the VCPAC to convey changes made to Reynold's Constitution/ByLaws: that any member of the PAC Executive may attend VCPAC meetings and have voting privileges should our VCPAC Rep be unable to attend. The PAC

Chair shared support for this amendment was well received from the VCPAC board..

- c. Updates/Changes to School's Website PAC Pages–All names of the current PAC Executive members have been updated on the website, as well as uploading the recently amended constitution and by laws.
- d. Parent Education Grant from District: No information regarding this grant came to the floor during this meeting. Marc will investigate grant availability and application process and report back in December.
- e. Gaming Grant Webinars–Marc shared receipt of information on gaming grant webinars available November. The Reynolds PAC committee canvassed for interest in attending. Pauline and Jennifer expressed interest but wished to review the agenda's before committing. There are three sessions available. Marc to send gaming grant webinar information to interested members.
- f. BCCPAC Newsletter, Notices, Events: Marc surveyed the committee seeking confirmation of monitoring and sharing of the BCCPAC Newsletters or Notice of Events. Committee members confirmed there are attempts to monitor correspondence for timely notification of upcoming events.

Marc highlighted BCCPAC is having a membership summit next week. Link to Summit Registration: <https://bccpac.bc.ca/index.php/events/summit>. The deadline for registration for the summit is Nov 7/2025.

Meeting discussion highlighted any parent may join BCCPAC–see registration link:<https://bccpac.bc.ca/index.php/members>. Pauline to ensure Reynolds PAC membership is renewed for the next year.

- g. Workshops/Events Notices & Fundraising Opportunities: Marc shared there is a large volume of emails with information on workshops and fundraising opportunities coming into the general PAC Chair email account. Marc requested advice on where to forward this information.

The following was suggested:

- Parent related content could be forwarded to school administration to include the TWAR.
- Fundraising opportunities to be forwarded to school administration to share with teachers and interest groups.

- h. PAC Archives: One of the administrative assistants have located PAC archives in the office. Marc has offered to complete a formal review of the file content to inform reorganize and storage of the files. Marc will present assessment and recommendations back to the PAC committee for awareness.

5. Treasurer's Report

- a. Gaming Grant Applications Adjudication Results

Pauline presented the adjudicated meeting results to the committee for consideration and voting. The committee aimed to fund all requests at 50% of requested amount on a budget of 50% of the total gaming grant account balance in order to support a spring application session.

- A total of \$9923.47 was adjudicated for the fall application.
- A total of 24 requests were received, totaling \$17517.81.
- 57% of Fall requests to be funded.
- 47% of 2025/26 total funds to be distributed.

Approval of Fall Gaming Grant Applications Adjudication: Moved by Pauline Robertson; seconded by Marc Lerman, Approved Unanimously.

- b. Treasurer's Report

Pauline reported on the current status/balances of bank accounts. The current treasurer is mentoring a new parent member who is interested in assuming the Treasurer position next year.

- TD Operating account: \$0.68
- TD Gaming account: \$21256
- School Online Donation account: \$3374

6. VCPAC Representative Report

- a. Report—there are many positions open on the VCPAC. The new chair is interested in building community and circulated an engagement plan. VCPAC continues to have challenges, including just in time meeting package circulation on a Friday before a Tuesday meeting. Marc has reviewed previous minutes and there are serious concerns over parent engagement overall. Current VCPAC Executive are reviewing the VCPAC quorum bylaw due to challenges with insufficient attendance at meetings and the resulting difficulty in formally passing initiatives. A recommendation to lower numbers to reach a quorum was not implemented.

- b. VCPAC Educational Series–VCPAC Chair contacted Marc to share the monthly education series. VCPAC asked if Reynolds PAC is interested in supporting the VCPAC monthly educational series when session is booked to occur at Reynolds. It was suggested the PAC could involve the Minority Empowerment Student Group to support this event. Advertisement of session is needed. Reynolds PAC needs to formally identify a coordinator for the event (VCPAC representative is taking the lead). VCPAC will present a proposal of content for the event to Reynolds PAC. Reynolds PAC will be required to provide site support.
- c. Google Workspace for PACs–PACs have been identified as a non-profit organizations and now have access to Google Workspace if PAC is interested. A recommendation from the floor suggested Reynolds PAC set up a Google account so PAC executive without gmail accounts can access the drive to review documents. Options were discussed. Reynold’s PAC decided to continue with the current process in place as it is working well.
- d. VCPAC Strategic Retreat–VCPAC is hosting a strategic retreat and requesting expressions of interest in attending an in-person session. The PAC discussed and proposed representation from Reynolds PAC needed. Marc will reach out to submit EOI.

7. Principal’s Report

Administration shared the following updates:

- We are already in November! Big events and many activities have been happening.
- A Terry Fox run was held for the first time since COVID. Event organized by students and \$1100 raised.
- Reynolds Gives chose to support the Foundry this year. Students raised \$4400 this year. Activities included pie the teacher, tape the teacher, dress up, and talent show events all organized by the leadership students with adult support.
- Halloween Dance had 300 tickets sold.

- Remembrance Day is coming up on Nov 11. This year they are assembling the whole school together for a single ceremony. The band and choir will be performing. There will be a speech by a parent from the armed forces.
- Athletics clubs have been busy!
 - Cross Country Teams competed in the provincials and brought home banners.
 - Rowing team participated in the city wide regatta and had good results.
 - Boys Volleyball brought home second place.
 - Girls Volleyball are off to the Islands.
 - Boys Soccer are off to the Islands as well.
- Learning updates: being released on Nov 21. Updates will be available on parent connect. Students are working on setting goals to achieve competencies. Time is being spent helping students connect goals with personal meaning. The Ministry cancelled the November provincial assessments due to the strike. These assessments are a requirement for graduation and will be rescheduled for January.
- Grad council has been busy. Grad wear is for sale. Winter formal is scheduled for Dec 4. The event will be hosted at Reynolds. Students led with decorations with support by teachers.
- An interim music teacher has been found to cover Mr. McKeenan while he is away on leave and it is anticipated the kids will be ready for concerts upcoming in December.
- Marc asked administration for clarification on the 30 minutes late grace rule. Bruce confirmed students are marked late if they are late. Attendance is usually done by teachers in the first 30 minutes of the class. If a student shows up after the 30 minute mark they are marked as absent and reversal is managed by the office staff. It was highlighted that transit delays are negatively affecting some of the students' timely arrival at school.

8. Other Business

Staff Appreciation in December:

- During the October meeting it was decided to provide a Donut Wall for the December's staff appreciation event. Maryse is coordinating with administration (Megan), bakery, etc to make this happen on a date convenient for the school's staff.

9. **Adjournment**

Meeting adjourned at 8:09 pm