

REYNOLDS PAC MEETING AGENDA



**January 7, 2026; 7 pm
Reynolds Library**

Regrets: Maryse Neilson

Present: Marc Lerman, Hanne Smaadahl, Jen Scigliano, Erin Prescott, Pauline Robertson, Sadie Greco, Shannon Cross, Bruce Bidney, Megan Boniface, and Lindsay Johnson

1. Welcome / Territorial acknowledgement / Sign in
 - Meeting called to order at 7:03pm.
 - Chair voiced a Territorial Acknowledgement.
2. Approval of Agenda:
 - Moved by Hanne Smaadahl
 - Seconded by: Pauline Robertson
 - Last minute addition to agenda added: discussion of staff appreciation for June will be discussed in the chair's report section.
 - Vote: Approved Unanimously
3. Approval of December 10, 2025 Meeting Minutes
 - Moved by: Pauline Robertson
 - Seconded by: Marc Lerman
 - Vote: Approved Unanimously
4. Chair's Report (Marc)
 - a. VCPAC Educational Series:
 - Marc connected with the VCPAC Chair since our last meeting.
 - 1st initiative: VCPAC is aiming to build an education program (Education Townhalls) for local PACs to tap into. Marc has volunteered to sit on this planning committee.
 - 2nd initiative: local education event to be held at Reynold's requires volunteers for planning. Event taking place on May 28/26. Volunteers for local support include Hanne, Sadie, and Bruce. Marc to pull together a DRAFT strategic plan for local actions and share with the volunteers. Bruce

has already secured space based on the December meeting discussion. Student leadership group to be looped in to support this initiative and gain volunteer experience. Childminding to be organized to support attendance. Outstanding actions to be divided between the local volunteer planning committee.

b. PAC Archives:

- PAC records review in progress. Pauline has a binder of documents that will be transferred to Marc to be added to the collection. Marc will report back to the PAC when completed.
- c. End of year staff appreciation:
 - Plan to hold at the same restaurant as last year (Himalayan Flavours). Early booking required as the restaurant needs to be closed. Maryse volunteered to organize logistics. PAC accepted Maryse's offer.
 - Pauline flagged committee will need to review costs from last year to ensure available funds in the PAC account to cover the cost. Bruce suggested he be contacted if the PAC falls short as the school may cover a shortfall for this event.

5. Treasurer's Report (Pauline)

a. Report

- Not a lot of activity. No changes to balances. BCCPAC membership still to be processed. First expense has been received for the gaming grant. The main donation account is at \$3374.04. Signing Authority still to be completed by Shannon and Pauline.
- b. Gaming Grant Adjudication Process – Round 2
 - Jan 30 is the deadline for the next submission. PAC to come together on Feb 2 and 7pm. Pauline has volunteered to host again. Interested attendees to reach out for directions.

6. VCPAC Representative Report (Hanne)

a. Report

- Visit VCPAC website for details on events: [VCPAC](#) website
- Jan 14 advocacy workshop.

- Jan 15 VCPAC meeting at Vic High or online. Use the side entrance to gain access to the meeting. Marc is attending as a delegate for Hanne.
- Jan 22 literacy and numeracy education townhall at Oak Bay High
- May 8 Grad event at UVIC.

7. Principal's Report (Bruce)

- Happy New Year and a busy start already for the students and staff.
- Thanks for the donut wall-it was well received by staff. The 'WALL' became part of Winter Solstice celebrations which occurred on the same day.
- The holiday assembly went well—involve ment by various bands, including staff, lots of baked treats, and photo slide show of the first part of the school year activities. .
- Ministry Assessments occurring on Monday and Tuesday next week - 300 assessments organized in each period. Students should have information or they can reach out to the office for assistance. There is another opportunity in the spring to complete if students have not completed after next week. Assessments can be redone if the student wishes.
- Program of Choice information sessions to be held on Jan 19 - includes Flex and Soccer Academy
- School ski trip on January 30 (7 staff and 106 students attending)
- Jan 22-23 basketball tournament.
- Next semester schedules will be available on Jan 19. Course change processes will be shared with students. Grad checks will be completed as well to ensure students are on track.
- Literacy test experiment shared with PAC to demonstrate how Reynolds are working towards their literacy goal. Assignment exercise and the initiative process reviewed for the PAC. Numeracy and literacy practice assessments are available online for those interested.

8. Other business

- No new business raised for discussion.

9. Adjournment: meeting adjourned at 7:54 pm

Next meeting: February 4, 2026; 7 pm